



Coaching Convention

WE CARE ABOUT FOOTBALL

2015 Edition

Preamble

Considering the need:

- a) to ensure the future quality of football, which lies to a large extent in the hands of the coaches, who have a vital role to play in the development of the players and the game;
- b) to promote and foster football coach education throughout UEFA's territory and for all competitions organised by UEFA and its member associations;
- c) to ensure that coach education remains under the sole and exclusive control of UEFA and its member associations;
- d) to promote European integration and, in particular, the free movement of qualified coaches, by incorporating a general system for the mutual recognition of UEFA member association education in football;
- e) for unified minimum standards of coaching to guarantee the performance quality of coaches acting on UEFA's territory;
- f) to protect footballers from exposure to coaches without appropriate education who might have a negative effect on their physical, psychological or technical development;
- g) for modern football to have well-educated professional and amateur coaches, on and off the field;
- h) to preserve and improve the level of coaching in Europe through vocational training;
- i) to increase the number of male and female coaches with coaching qualifications and licences that are recognised throughout Europe;
- j) to establish football coaching as a recognised, regulated profession;

UEFA and the UEFA member associations that are parties to the present convention have agreed the following.

I. GENERAL PROVISIONS	5
Article 1 – Definition of terms	6
Article 2 – Aims	6
Article 3 – Scope of application	6
Article 4 – Convention membership status	8
II. RIGHTS AND DUTIES OF UEFA AND CONVENTION PARTIES	9
Article 5 – Rights and duties of UEFA	10
Article 6 – Rights and duties of the convention parties	11
III. STANDARDS FOR ALL COURSES ORGANISED BY CONVENTION PARTIES	13
Article 7 – Reality-based learning	14
Article 8 – Organisation	14
Article 9 – Attendance	14
Article 10 – Assessments	15
Article 11 – Course completion	16
IV. UEFA COACHING DIPLOMA COURSES ORGANISED BY CONVENTION PARTIES	17
Article 12 – Instructors to be used	18
Article 13 – Frequency	18
Article 14 – Admission criteria for all UEFA coaching diploma courses	18
Article 15 – Further admission criteria for UEFA B diploma courses	18
Article 16 – Further admission criteria for UEFA A diploma courses	19
Article 17 – Further admission criteria for UEFA Pro diploma courses	19
Article 18 – Further admission criteria for UEFA Elite Youth A diploma courses	19
Article 19 – Further admission criteria for UEFA Futsal B diploma courses	19
Article 20 – Further admission criteria for UEFA Goalkeeper A diploma courses	19
Article 21 – Duration and content	20

V. SPECIFIC COURSES ORGANISED BY CONVENTION PARTIES FOR LONG-SERVING PROFESSIONAL PLAYERS	21
Article 22 – Organisation	22
Article 23 – Duration and content	23
VI. FURTHER EDUCATION COURSES ORGANISED BY CONVENTION PARTIES FOR UEFA COACHING DIPLOMA AND LICENCE HOLDERS	23
Article 24 – Aim	24
Article 25 – Instructors to be used	24
Article 26 – Organisation and frequency	24
Article 27 – Admission criteria	24
Article 28 – Duration and content	24
VII. FURTHER EDUCATION COURSES ORGANISED BY CONVENTION PARTIES OR UEFA FOR COACH EDUCATORS	25
Article 29 – Aim	26
Article 30 – Instructors to be used	26
Article 31 – Frequency	26
Article 32 – Admission criteria	26
Article 33 – Duration and content	26
Article 34 – Course completion	26
VIII. ISSUANCE AND VALIDITY OF UEFA COACHING LICENCES	27
Article 35 – Issuance of UEFA coaching licences	28
Article 36 – Validity of UEFA coaching licences	28
IX. FINAL PROVISIONS	29
Article 37 – Applicable law and disputes	30
Article 38 – Languages	30
Article 39 – Adoption, abrogation and transitional rules	30



I. GENERAL PROVISIONS

Article 1 – Definition of terms

- 1 In the present convention, the use of the masculine form refers equally to the feminine.
- 2 For the purpose of the present convention, the following definitions apply:
 - a) candidate: an individual who sends a request to a convention party to attend a coaching course within the framework of the present convention;
 - b) coach educator: an experienced coach with the appropriate coaching qualification and valid licence to educate UEFA coaching diploma and further education course participants;
 - c) convention party: a UEFA member association that has signed the present convention;
 - d) diploma: award issued to an individual by a convention party confirming that he has successfully completed a UEFA coaching diploma course;
 - e) evaluator: an expert appointed by the UEFA Jira Panel to evaluate a UEFA member association's national coach education programme against UEFA's minimum requirements and to provide support, experience and expertise to the latter;
 - f) licence: permit issued to the holder of a UEFA coaching diploma authorising him to coach at a level defined by each convention party for its own territory, for a limited period of time as defined in Article 36 of the present convention;
 - g) non-convention party: a national football association that has not signed the present convention;
 - h) UEFA Jira Panel: UEFA expert panel composed of coach education experts who contribute to the application and implementation of the UEFA Coaching Convention.

Article 2 – Aims

The present convention aims to:

- a) establish different levels of UEFA coaching diploma for professional, amateur and youth football, including for futsal and for specialists such as goalkeeper coaches, and guarantee a unified level of education based on minimum criteria;
- b) recognise any national coaching diploma/licence issued by a convention party in compliance with this convention;
- c) support the upgrading of coaching standards within UEFA member associations, in order to establish and maintain the status and expertise of coaches acting on UEFA's territory through the vehicle of a high-level European coach education system;
- d) promote the education of coaches and offer courses in order to support UEFA member associations and their affiliated clubs in their efforts to comply with the objectives of the UEFA club licensing system.

Article 3 – Scope of application

The present convention:

- a) defines the rights and duties of UEFA and the convention parties with regard to the UEFA coaching diplomas obtainable by men and women, for professional, amateur and youth football, through the coach education system as put in place by the present convention (i.e. the UEFA Pro diploma, the UEFA A diploma, the UEFA B diploma, the UEFA Elite Youth A diploma, the UEFA Futsal B diploma and the UEFA Goalkeeper A diploma);
- b) sets the minimum requirements in terms of coach educators, admission criteria, organisation, duration, content, course completion and issuance of diplomas/licences for the following courses:
 - (i) UEFA coaching diploma courses organised by the convention parties,
 - (ii) specific courses organised by the convention parties for long-serving professional players,
 - (iii) further education courses organised by the convention parties for UEFA coaching diploma and licence holders,
 - (iv) further education courses organised by the convention parties or UEFA for coach educators;
- c) deals with the issuance and validity of the UEFA coaching diplomas and licences issued by convention parties under the present convention.



Article 4 – Convention membership status

- 1 The following convention membership statuses are recognised under this convention (in ascending order):
 - a) limited membership status at B level, which is attributed by UEFA to a UEFA member association that has successfully introduced the UEFA B diploma as part of its national coach education programme;
 - b) limited membership status at A level, which is attributed by UEFA to a convention party with limited membership status at B level that has successfully added the UEFA A diploma to its national coach education programme;
 - c) full membership status, which is attributed by UEFA to a convention party with limited membership status at A level that has successfully added the UEFA Pro diploma to its national coach education programme.
- 2 The introduction of the UEFA Elite Youth A diploma, the UEFA Futsal B diploma or diplomas for specialists such as the UEFA Goalkeeper A diploma into a convention party's national coach education programme has no effect on either limited or full membership status.
- 3 A UEFA member association that, because of its size, number of affiliated clubs and/or number of registered teams, has very limited demand for coach education or has no coach educators with whom to achieve a specific UEFA coaching level, may enter into a partnership agreement with a convention party that has had full membership status for at least three years. Such a partnership agreement is subject to UEFA's approval with regard to the specific coach education courses and the corresponding coaching diplomas and licences. Once such a partnership agreement has been approved by UEFA, the UEFA member association concerned and UEFA sign a specific protocol confirming the association's partnership status and allowing it to send appropriate candidates to coaching courses organised by the partner association with full membership status, who may issue the coaching diploma/licence to candidates who successfully complete the course in question.





II. RIGHTS AND DUTIES OF UEFA AND CONVENTION PARTIES

Article 5 – Rights and duties of UEFA

1 As a signatory of the present convention, UEFA (through its competent bodies, i.e. the UEFA Executive Committee, the Development and Technical Assistance Committee and the Jira Panel) has the following rights:

- a) to monitor the proper implementation and application of the present convention and promote the coach education system as laid down herein throughout Europe;
- b) to appoint an evaluator (nominated by the UEFA Jira Panel) to review a convention party's national coach education programme every three years or whenever the convention party's technical director and/or coach education director changes;
- c) to further educate coach educators in close cooperation with the convention parties;
- d) when an evaluator is appointed by UEFA to review a convention party's national coach education programme, to confirm or downgrade a convention party's membership status or amend or annul a partnership agreement (after having invited the convention party concerned to explain its position);
- e) to evaluate and recognise (based on criteria defined by UEFA) a coaching diploma issued by a non-convention party in order to allow its holder to coach on the territory of a convention party;
- f) to take any decision deemed necessary to achieve the aims set out in the present convention and any measure deemed appropriate in the event of a breach of the present convention by a convention party, such as:
 - (i) to amend a convention party's national coach education programme or a particular course thereof,
 - (ii) to instruct a convention party to suspend a coach educator,
 - (iii) to instruct a convention party to require holders of a UEFA coaching diploma to attend a revised course (in full or in part),
 - (iv) to revoke any UEFA coaching diploma or licence,
 - (v) to suspend for a limited period of time a convention party from organising coaching courses at one or more UEFA coaching levels,
 - (vi) to suspend UEFA's financial incentive allocated for implementing the present convention;



- g) to terminate the present convention with a particular convention party at any time by informing the latter and all remaining convention parties.

2 As a signatory of the present convention, UEFA has the following duties:

- a) to organise further education courses for the convention parties' coach educators in accordance with the present convention;
- b) to recognise only diplomas/licences issued by a convention party in accordance with the present convention;
- c) to support the education of student coaches through international exchanges between different convention parties;
- d) to further develop the coach education system as set out in the present convention;
- e) to provide the convention parties with standard templates containing detailed instructions with regard to the use of specific UEFA branding as well as the issuance of UEFA coaching diplomas and licences;
- f) to support all convention parties in the proper implementation and application of the present convention;



- g) to regularly publish on its website the updated convention membership status of each convention party;
- h) to update the convention parties about coaching news and developments;
- i) to respect its own duties and the rights of each convention party as defined in the present convention.

Article 6 – Rights and duties of the convention parties

- 1 Each convention party has the following rights:
 - a) to offer its own coach education courses within its territory at the UEFA-approved level and issue the corresponding UEFA-endorsed diplomas/licences to candidates who successfully complete such courses;
 - b) to charge a course fee designed to cover the organisational costs of UEFA coaching diploma courses;
 - c) to apply at any time for any additional coaching diplomas to be included in its domestic coach education programme, as defined in the present convention;

- d) to ask UEFA, at any time and in accordance with its educational competence and needs, to assess its national coach education programme for a higher coaching level offered by the present convention (if such an assessment is positive, the UEFA member association in question and UEFA sign a specific protocol confirming the new membership status of the signatory association concerned);
- e) to organise, with UEFA's prior approval, a special course integrating the content of the UEFA B diploma course with that of the UEFA A diploma course for long-serving professional players in accordance with the present convention;
- f) to require the head coach and technical staff of the teams participating in its domestic competitions to hold an appropriate, valid UEFA coaching licence;
- g) to require an appropriate, valid UEFA coaching licence for any other coaching activities exercised on its territory (e.g. head of academy);
- h) to ask UEFA, at any time, to evaluate and recognise (based on criteria defined by UEFA) a coaching diploma issued by a non-convention party in order to allow its holder to coach on the territory of the convention party concerned;
- i) in the event that its convention membership status is downgraded, to submit a re-evaluation request to UEFA in order to regain its previous convention membership status, but only within three months of having been downgraded;
- j) to submit at any time a written proposal for amendments to the present convention;
- k) to terminate the present convention at any time by informing UEFA.

- 2 Each convention party has the following duties:
 - a) to appoint coach educators, administrative and/or technical support staff as well as a (full or part-time) technical director and/or coach education director with the necessary qualifications and experience in coaching matters (in the case of the technical director, ideally also on the executive body), and to provide UEFA with an organisation chart including all staff involved in coaching matters, and their job descriptions upon request;
 - b) to establish and monitor its national coach education programme at the different

- coaching levels approved by UEFA, and to continuously develop and improve this programme;
- c) to tailor the number of coaching courses offered on an annual basis to its own needs and the demands of its clubs and candidates (placing greater emphasis on the quality of such courses than the quantity), and to publish the yearly coaching course calendar for each year on its website;
 - d) in the event that a fee is charged for UEFA coaching diploma courses, to inform UEFA of the amount, upon request, before announcing it;
 - e) to instruct and educate coach educators on its territory in accordance with the present convention;
 - f) to organise regular courses at all UEFA coaching levels for which it has authorisation under the present convention, as well as further education courses (seminars, workshops, symposiums, etc.) for UEFA coaching licence holders and for coach educators in accordance with the present convention, and to vet all candidates for these courses;
 - g) to provide information, upon request, to its affiliated clubs and coaches, to candidates interested in attending a coach education course under the present convention, to other convention parties or to UEFA about any coaching matter;
 - h) to immediately inform UEFA in writing about any problems faced or any changes to the domestic coach education programme (for example, when a new technical director and/or coach education director is appointed, so that UEFA may appoint an evaluator to review the convention party's national coach education programme, or when a partnership agreement is terminated, so that UEFA can decide on the consequences for the UEFA coaching diploma holders concerned);
 - i) to publish the convention membership status of each convention party (as established and updated by UEFA) on its website and in its own official language(s) within 30 working days of receipt by UEFA;
 - j) to inform its clubs and coaches about any change of its convention membership status and the consequences for UEFA coaching diploma/licence holders and UEFA coaching diploma course participants;
 - k) to set up and regularly update a database that provides the following information on each of its registered UEFA coaching diploma/licence holders and coach educators: first name, family name, date and place of birth, place of permanent residence, nationality, languages spoken, diploma(s) achieved (with date of issuance), evaluation form from each course attended, licence validity and date and place of further education courses attended;
 - l) to settle all internal questions regarding coach education with the third parties concerned (e.g. regional associations, coaches' unions/associations, state authorities, etc.) with the support of UEFA if need be;
 - m) to further educate coach educators in close cooperation with UEFA;
 - n) when organising a special course integrating the content of the UEFA B diploma course with that of the UEFA A diploma course for long-serving professional players, to comply with the minimum requirements as set out in the present convention and to submit the combined course content to the UEFA Jira Panel for approval;
 - o) after organising a UEFA Pro diploma course, to provide UEFA with the details of all graduates of this course and to publish their names on the association website;
 - p) to issue UEFA coaching diplomas and licences in compliance with the present convention and any instructions issued by UEFA in this respect;
 - q) to immediately and fully recognise on its own territory UEFA licences issued by any other convention party in compliance with the present convention and past editions thereof;
 - r) to use UEFA branding in compliance with the latest instructions issued by UEFA;
 - s) to invest in its coach education programme the financial incentive allocated by UEFA for implementing the present convention and to keep a record of how such funds have been used, for submission to UEFA on request;
 - t) to contribute at any time to the achievement of the aims of the present convention;
 - u) to respect its own duties and UEFA's rights as defined in the present convention, as well as any decision taken by UEFA on the basis of the present convention.



III. STANDARDS FOR ALL COURSES ORGANISED BY CONVENTION PARTIES

Article 7 – Reality-based learning

Each course organised by a convention party under the present convention consists of interactive, reality-based training and education, which:

- a) favours learning in the club context, using knowledge, skills and attitude to deal with realistic situations and problems in football;
- b) stimulates an attitude of lifelong learning and develops competence through:
 - (i) knowledge transfer during the course in practical sessions,
 - (ii) work experience (individual and collective learning),
 - (iii) the learning circle (activity, reflection, theory building and planning),
 - (iv) new concepts (distance learning and learning in the workplace);
- c) requires an assessment of each candidate's competence during education and training by a coach educator.

Article 8 – Organisation

A convention party organising a coaching course under the present convention must:

- a) evaluate the need for the course and the demand from candidates with permanent residency on its territory;
- b) schedule the course on the basis of the annual national coaching course calendar;
- c) set measurable course objectives;
- d) define the main coaching topics to be studied;
- e) choose a suitable venue with the necessary football infrastructure;
- f) draw up a detailed syllabus based on the syllabuses of minimum content provided by UEFA, and a detailed programme (including dates and times);
- g) define a suitable and transparent marking system for each part of the course;
- h) set a maximum number of participants per course and a maximum number of places for candidates not residing on the territory of the UEFA convention party organising the course (this limit does not include candidates from a UEFA member association that has signed a partnership agreement with the convention party organising the course);
- i) set an admission deadline and requirements (e.g. aptitude test);
- j) set mandatory assessments as defined by UEFA;
- k) set requirements for coach educators, other instructors and external experts;



- l) define requirements for course completion and the issuance of diplomas and licences;
- m) provide information about the rights and duties of UEFA coaching licence holders.

Article 9 – Attendance

- 1 A participant is, in principle, required to attend 100% of a coaching course organised by a convention party under the present convention.
- 2 Upon written and well-founded request, a convention party may allow a participant to make up missed parts of a course as long as his total absence does not exceed 10%. All missed units must be made up within two years, and they cannot be split across more than one additional course.



Article 10 – Assessments

- 1 A convention party organising a coaching course under the present convention must define mandatory assessments for the completion of the course, such as:
 - a) practical coaching assignment, i.e. a training session prepared and run by a course participant with players appropriate to the course level;
 - b) theory of coaching/management;
 - c) Laws of the Game;
 - d) match analysis, i.e. a practical exercise where the candidate observes a match and produces a report;

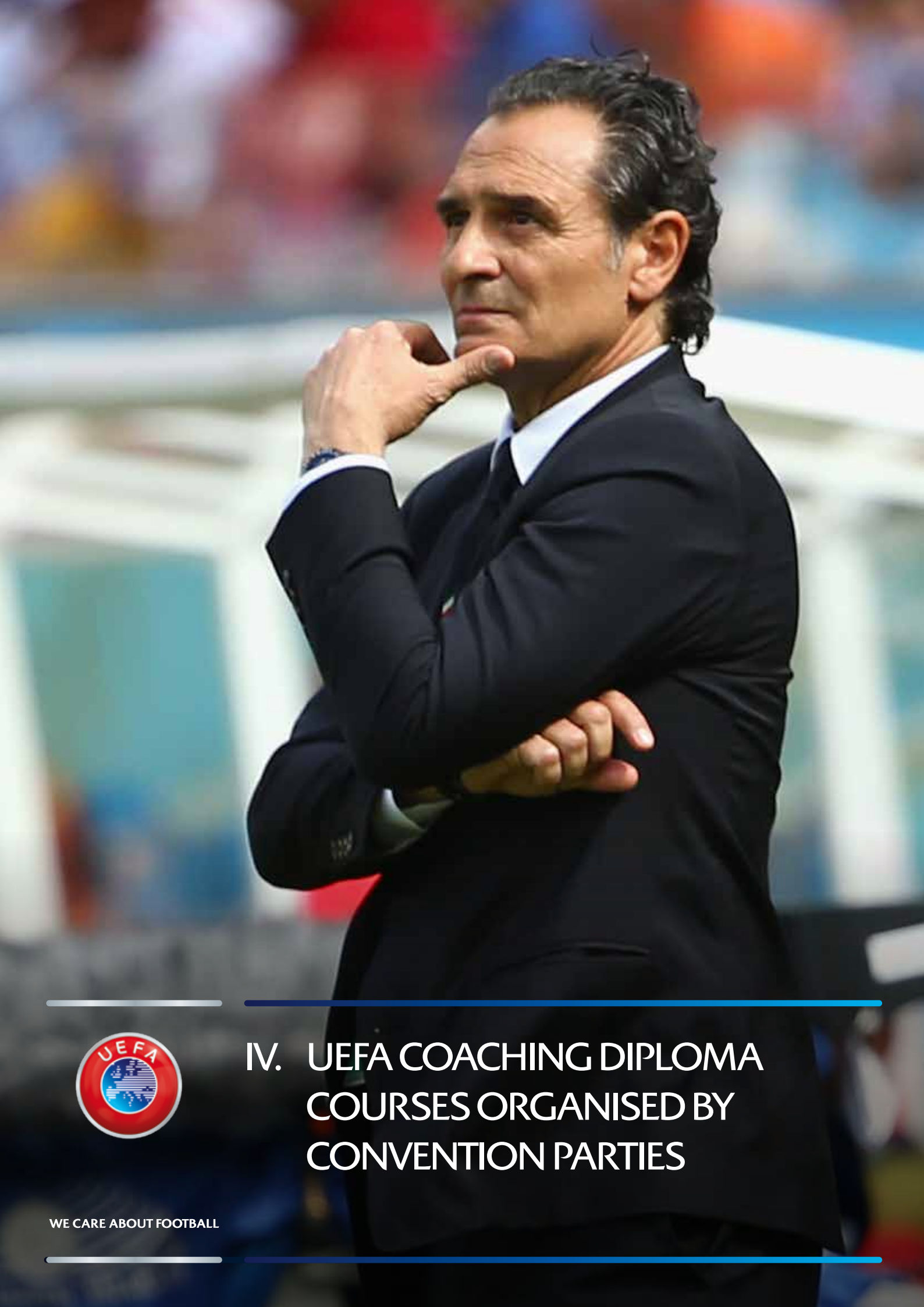
- e) thesis/special study on child/player development, i.e. a substantial work on a coaching topic (e.g. tactics);
 - f) background report during work experience/study visit, i.e. a document containing a participant's conclusions and observations on the work of a team and coaches he has followed;
 - g) logbook of coaching activities, i.e. a diary of the experiences gathered by a participant during the course;
 - h) other assessments of the candidate's competence in football-specific areas, as defined in the syllabuses of minimum content provided by UEFA.
- 2 The convention party defines in its national coach education programme the requirements under which a candidate who fails an assessment may repeat it. However, no failed assessments may be repeated more than twice, and the deadline for re-assessment may not be more than two years after the first failure.

Article 11 – Course completion

A convention party organising a coaching course under the present convention must:

- a) give each candidate the results of his assessments with the marks given (total number of points achieved compared with the maximum available) and the relevant UEFA coaching diploma, certificate of attendance and/or licence within 30 working days of the end of the course (including completion of work experience or submission of a thesis, if applicable);
- b) set up an examination authority to deal with any appeals by candidates who fail an aptitude test or assessment, and define the procedure (including the time limit for appeal) under which such appeals have to be handled;
- c) if applicable, send a copy of the UEFA coaching diploma, certificate of attendance and/or licence to the convention party that issued (a) previous UEFA coaching diploma(s) and licence(s) to the candidate(s) concerned.





IV. UEFA COACHING DIPLOMA COURSES ORGANISED BY CONVENTION PARTIES

Article 12 – Instructors to be used

- 1 A UEFA coaching diploma course organised by a convention party under the present convention must be delivered by instructors who are coach educators, i.e. who have a valid licence of at least the same level as the UEFA coaching diploma offered by the course on which they teach. In addition, the convention party organising the course may require its coach educators to be holders of a national instructor's licence.
- 2 However, a convention party may also allow individuals with specific coaching qualifications, expertise and experience – but without the UEFA coaching diploma/licence concerned – to teach on UEFA coaching diploma courses organised by the convention party.
- 3 For the first UEFA coaching diploma course organised by a convention party in order to achieve a specific convention membership status, UEFA may approve individuals as coach educators if they:
 - a) are holders of the corresponding UEFA coaching diploma and valid licence issued by another convention party; or
 - b) have at least five years' experience in football coaching at top level within a UEFA member association and can prove that they have the necessary football education know-how and expertise.
- b) they have not been refused entry to an equivalent UEFA coaching diploma course by another convention party within the last two years (e.g. for having failed the aptitude test(s) or for not having the required practical coaching experience);
- c) they have good grounds for attending such a course (e.g. they have been hired to train a representative team of the convention party organising the course or a team of a football club affiliated to the latter);
- d) they submit the cross-border education form (available to download from the UEFA website) to the convention party organising the course;
- e) their number does not exceed 10% of the total number of participants (UEFA may grant exceptions to this quota upon well-founded, written request).
- 3 A coach whose UEFA coaching diploma or licence has been revoked is barred for at least three years from applying to attend a new UEFA coaching diploma course to re-obtain his diploma or licence.
- 4 In order to be admitted to a UEFA coaching diploma course, candidates:
 - a) must demonstrate practical experience in football and/or coaching;
 - b) must submit all admission documents required by the convention party organising the course;
 - c) must comply with the admission criteria for the course in question, including any additional requirements imposed by the convention party organising the course;
 - d) may be asked to sit an aptitude test (to be communicated to UEFA in advance).

Article 13 – Frequency

Convention parties with fewer than 20 affiliated professional clubs may not organise a UEFA Pro diploma course more than once every two years; UEFA may, however, grant exceptions to this limitation upon well-founded, written request.

Article 14 – Admission criteria for all UEFA coaching diploma courses

- 1 UEFA coaching diploma courses organised by a convention party are open to any candidates with permanent residency on the territory of this convention party.
- 2 It is also possible for candidates not residing on the territory of the convention party organising a course to take part in the course, provided that:
 - a) they speak the official language of the convention party organising the course (sufficient written and oral skills);



- 5 The convention party organising a course may require candidates to:
 - a) demonstrate that they are sufficiently healthy and fit to participate in the course; and/or
 - b) hold the convention party harmless from any claims relating to their participation in the course.
- 6 The convention party organising the course may exempt participants who have health problems or who are seriously injured from physical involvement in practical sessions of a UEFA coaching diploma course. To this end the convention party organising the course is entitled to request a medical certificate.

Article 15 – Further admission criteria for UEFA B diploma courses

To be admitted to a UEFA B diploma course, candidates must have a preliminary coaching diploma if required by the convention party organising the course (e.g. national C diploma issued under the UEFA Grassroots Charter).

Article 16 – Further admission criteria for UEFA A diploma courses

To be admitted to a UEFA A diploma course, candidates must have:

- a) a valid UEFA B licence; and
- b) at least one year's coaching experience as a UEFA B licence holder.

Article 17 – Further admission criteria for UEFA Pro diploma courses

- 1 To be admitted to a UEFA Pro diploma course, candidates must have:
 - a) a valid UEFA A licence; and
 - b) at least one year's coaching experience as a UEFA A licence holder.
- 2 A long-serving professional player who has played for at least seven full years as a professional player in the top division of a FIFA or UEFA member association and has played at least 50 international competitive matches for his senior national team or a club first team may, upon written request, be exempted by UEFA from the required coaching experience.

- 3 A long-serving professional player who has successfully completed a specific course integrating the content of a UEFA B diploma course with that of a UEFA A diploma course may only participate in a UEFA Pro diploma course organised by the convention party that organised the specific course.

Article 18 – Further admission criteria for UEFA Elite Youth A diploma courses

- 1 To be admitted to a UEFA Elite Youth A diploma course, candidates must have a valid UEFA A licence.
- 2 To be admitted to a combined UEFA A and Elite Youth A diploma course, candidates must have:
 - a) a valid UEFA B licence; and
 - b) at least one year's coaching experience as a UEFA B licence holder.



Article 19 – Further admission criteria for UEFA Futsal B diploma courses

To be admitted to a UEFA Futsal B diploma course, candidates must have a preliminary coaching diploma if required by the convention party organising the course (e.g. national futsal diploma or national C diploma issued under the UEFA Grassroots Charter).

Article 20 – Further admission criteria for UEFA Goalkeeper A diploma courses

- To be admitted to a UEFA Goalkeeper A diploma course, candidates must have:
- a) a valid UEFA B licence; and
 - b) one of the following:
 - (i) a national goalkeeper coaching certificate, or
 - (ii) senior professional goalkeeping experience



(at least five years at the top level and at least 10 caps for the senior national team), or
(iii) three years' experience working as a coach.

Article 21 – Duration and content

- 1 For each UEFA coaching diploma course organised by a convention party, the following has to be defined:
 - a) minimum hours of education in total;
 - b) minimum hours of theory units off the pitch;
 - c) minimum hours of practical units on the pitch, including work experience and study visits;
 - d) minimum hours of assessments (in addition to hours of education).
- 2 The table below specifies the minimum duration of each UEFA coaching diploma course organised by a convention party and provides a framework for reality-based learning.
- 3 The minimum content of each UEFA coaching diploma course organised by a convention party is specified in the syllabuses provided by UEFA.

	UEFA B	UEFA A	UEFA Pro
Minimum hours of education in total	120	180	360
Minimum hours of theory units off the pitch	60	90	144
Minimum hours of practical units on the pitch, including work experience and study visits	60	90	216
Minimum hours of assessments (in addition to hours of education)	3	6	9

	UEFA Elite Youth A	Combined UEFA A and UEFA Elite Youth A	UEFA Futsal B	UEFA Goalkeeper A
Minimum hours of education in total	80	260	120	120
Minimum hours of theory units off the pitch	40	130	46	36
Minimum hours of practical units on the pitch, including work experience and study visits	40	130	74	84
Minimum hours of assessments (in addition to hours of education)	6	6	3	5



V. SPECIFIC COURSES ORGANISED BY CONVENTION PARTIES FOR LONG-SERVING PROFESSIONAL PLAYERS

Article 22 – Organisation

A convention party may, with UEFA's prior approval, organise a specific course integrating the content of a UEFA B diploma course with that of a UEFA A diploma course for long-serving professional players if it has applications from at least seven footballers who have played for at least seven full years as professionals in the top division of a FIFA or UEFA member association.

Article 23 – Duration and content

When organised by a convention party, a specific course integrating the content of a UEFA B diploma course with that of a UEFA A diploma course for long-serving professional players must comprise at least 210 hours of education and fulfil the following requirements:

- a) at least 105 hours of the course must be made up of theory units off the pitch;
- b) at least 105 hours of the course must be made up of practical units on the pitch;
- c) the assessments must total a minimum of six hours and meet the minimum UEFA A diploma assessment criteria.





WE CARE ABOUT FOOTBALL

VI. FURTHER EDUCATION COURSES ORGANISED BY CONVENTION PARTIES FOR UEFA COACHING DIPLOMA AND LICENCE HOLDERS

Article 24 – Aim

Further education courses organised by a convention party for UEFA coaching diploma and licence holders are aimed at updating participants' competence as football coaches.

- 3 Neither an aptitude test nor an assessment is required.
- 4 Candidates must submit all admission documents required by the convention party organising the course.

Article 25 – Instructors to be used

A further education course organised by a convention party for UEFA coaching diploma and licence holders may be delivered by a combination of coach educators, individuals with specific coaching qualifications and experts from other fields, all overseen by the convention party.

Article 28 – Duration and content

- 1 Further education courses organised by a convention party for UEFA coaching diploma and licence holders comprise at least 15 hours of training every three years.
- 2 A convention party organising a further education course for UEFA coaching diploma and licence holders may fully or partly exempt from following such a course those who have attended a technical education event organised by UEFA during the last three years.
- 3 Each further education course may be broken down into different modules.

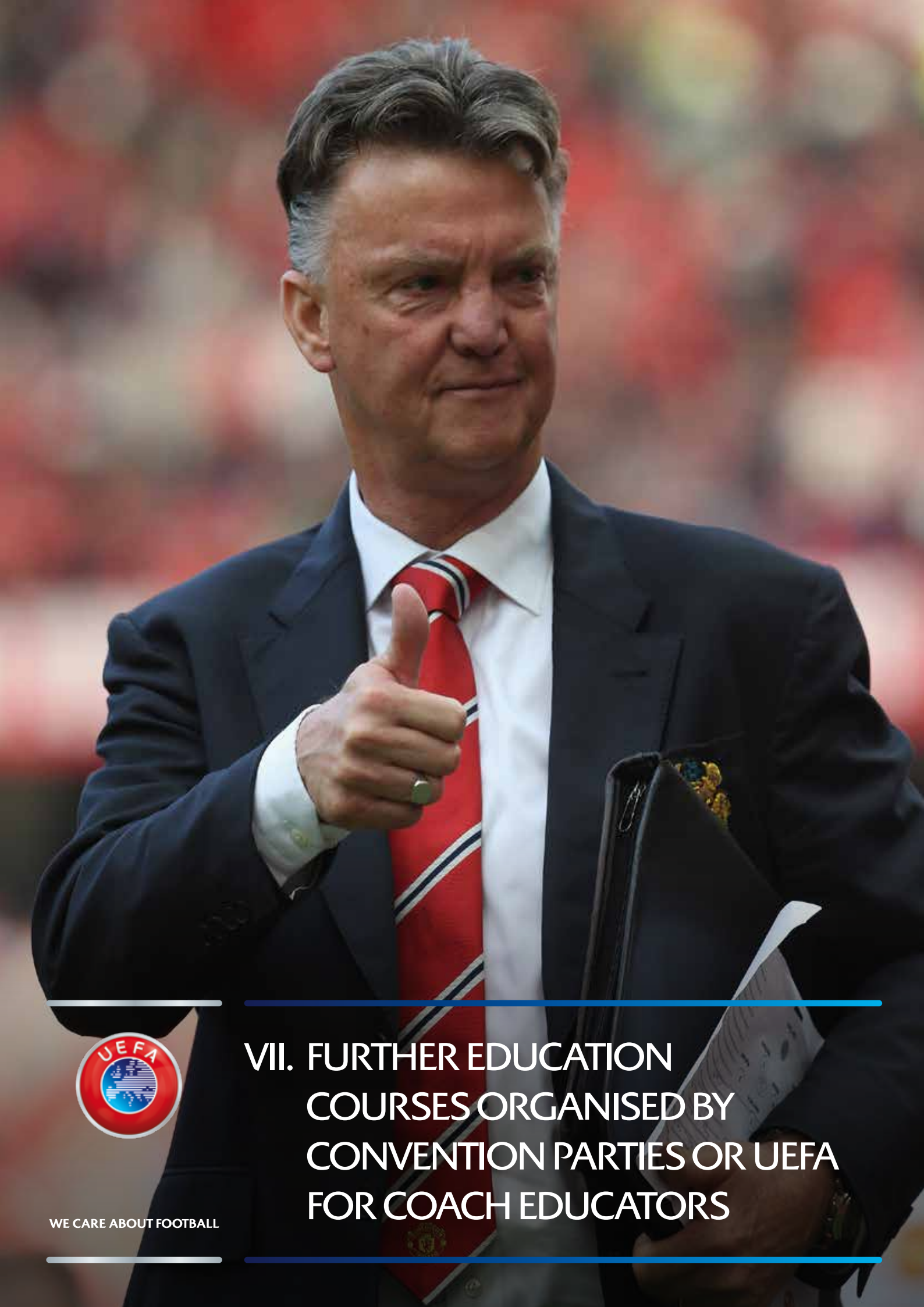
Article 26 – Organisation and frequency

- 1 Further education courses organised by a convention party for UEFA coaching diploma and licence holders are scheduled in order to allow participants to complete at least one course every three calendar years.
- 2 Convention parties are free to offer separate further education courses at the different UEFA coaching diploma levels.

Article 27 – Admission criteria

- 1 Further education courses organised by a convention party are open to holders of a UEFA coaching diploma issued by the convention party in question who wish to have their licences renewed for a further three years.
- 2 It is also possible for holders of a UEFA coaching diploma issued by a different convention party to take part in such courses, provided that:
 - a) they speak the official language of the convention party organising the course (sufficient written and oral skills);
 - b) they have good grounds for attending such a course (e.g. they have been hired to train a representative team of the convention party organising the course or a team of a football club affiliated to the latter);
 - c) they submit the cross-border education form (available to download from the UEFA website) to the convention party organising the course;
 - d) their number does not exceed 20% of the total number of participants (UEFA may grant exceptions to this quota upon well-founded, written request).





VII. FURTHER EDUCATION COURSES ORGANISED BY CONVENTION PARTIES OR UEFA FOR COACH EDUCATORS

Article 29 – Aim

Further education courses organised by the convention parties or UEFA for coach educators are aimed at:

- a) preparing and training coach educators to deliver further coach education courses, UEFA coaching diploma courses and any other courses offered within the framework of a national coach education programme; and
- b) providing coach educators with a platform for exchange of best practices, and trends in football coaching and education.

Article 30 – Instructors to be used

A further education course organised by a convention party or UEFA for coach educators may be delivered by a combination of coach educators, individuals with specific coaching qualifications and experts from other fields, all overseen by the convention party or UEFA.

Article 31 – Frequency

Further education courses organised by a convention party or UEFA for coach educators are scheduled in order to allow participants to complete at least one course every three calendar years.

Article 32 – Admission criteria

- 1 Admission to the further education courses organised by convention parties for coach educators is regulated by the convention parties themselves.
- 2 Further education courses organised by UEFA for coach educators are open to selected convention parties' coach educators, technical directors and/or coach education directors.

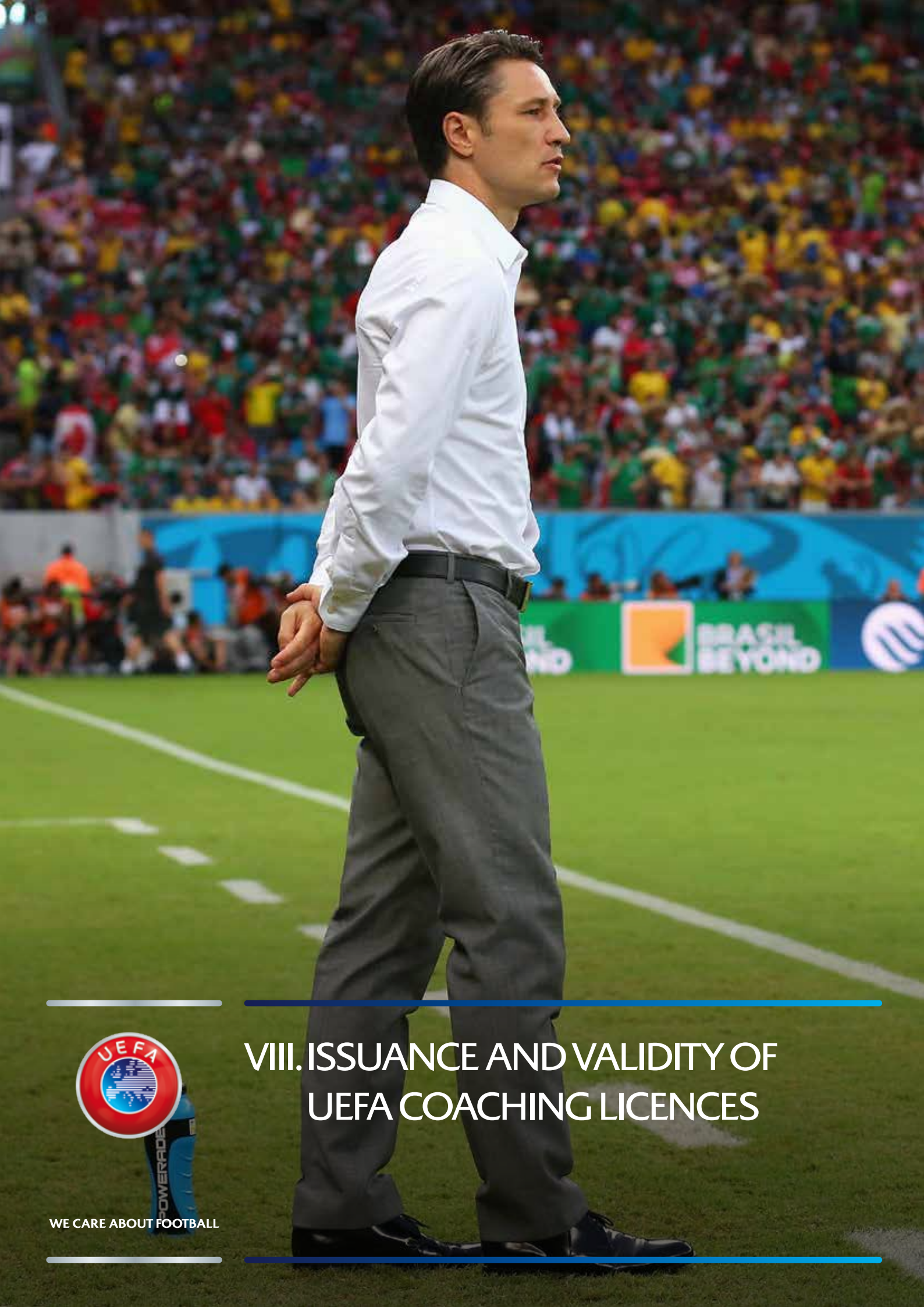
Article 33 – Duration and content

- 1 Further education courses organised by a convention party for coach educators comprise at least 15 hours of training and may be broken down into different modules.
- 2 Further education courses organised by UEFA for the convention parties' qualified coach educators take place, as a rule, every two years and comprise at least 15 hours of training.

Article 34 – Course completion

A coach educator who completes a further education course organised by a convention party or UEFA maintains his status as coach educator for a further three years.





VIII. ISSUANCE AND VALIDITY OF UEFA COACHING LICENCES



WE CARE ABOUT FOOTBALL

Article 35 – Issuance of UEFA coaching licences

- 1 Before issuing UEFA coaching diplomas and licences, a convention party submits its national drafts to UEFA for approval.
- 2 Whenever a UEFA coaching licence is issued or renewed, the convention party concerned updates its database of UEFA coaching diploma/licence holders accordingly.
- 3 Whenever a higher UEFA coaching licence is issued, the convention party concerned informs any other convention party that has issued a previous licence to the coach in question so that they can update their own database(s) accordingly.

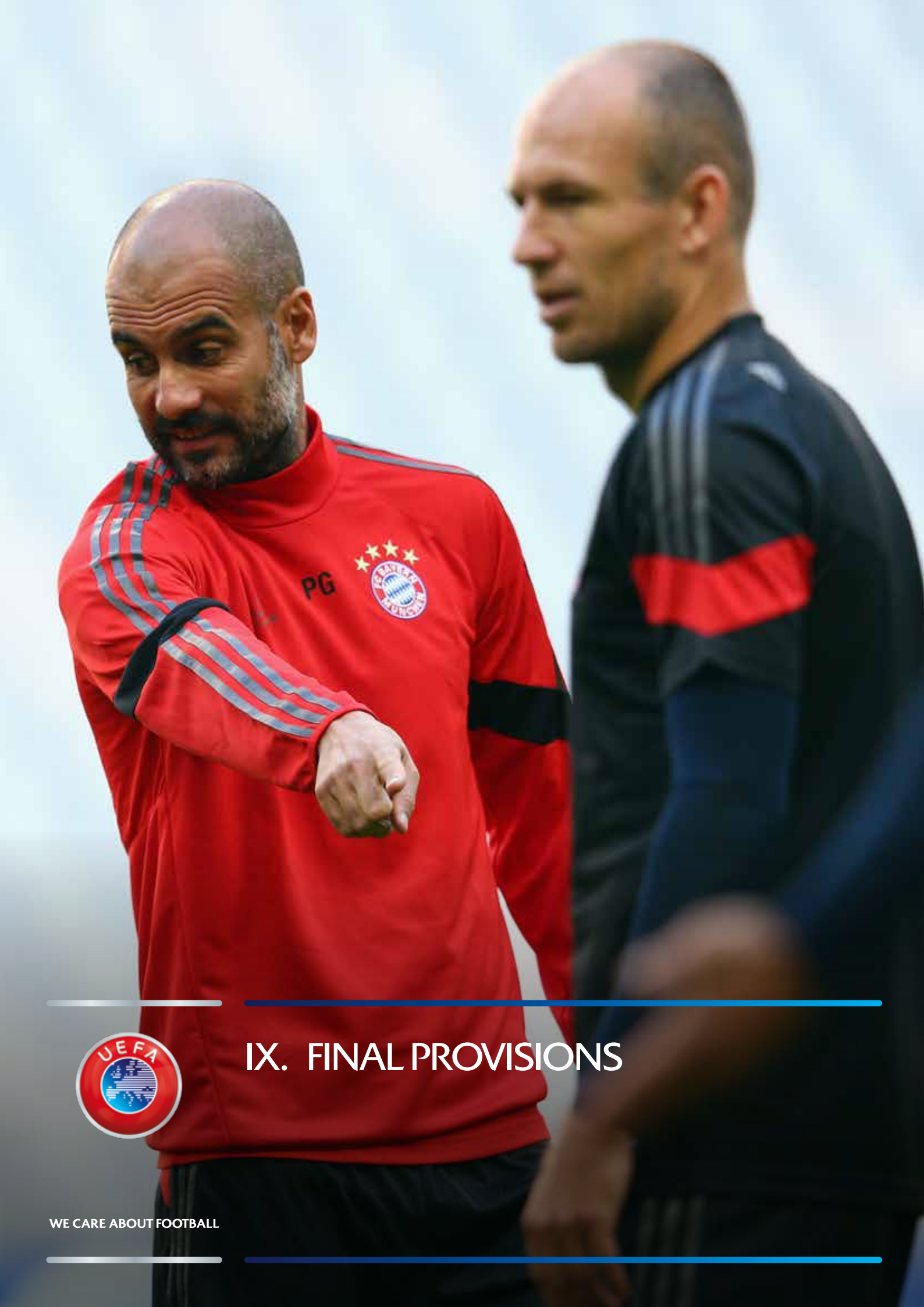
Article 36 – Validity of UEFA coaching licences

- 1 A UEFA coaching licence is valid for three calendar years, until no later than 31 December three years after first issue (e.g. from 25 August 2014 to 31 December 2017).
- 2 A UEFA coaching licence is renewed for a further three years if its holder has completed a further education course organised by a convention party for UEFA coaching diploma/licence holders or a UEFA coaching diploma course organised by

a convention party at the next level up (e.g. a UEFA A licence holder successfully completing a UEFA Pro diploma course).

- 3 A UEFA coaching licence gives its holder the right to be employed to train a representative team of a UEFA member association or a specific team of a football club affiliated to a UEFA member association, in accordance with the requirements set by the issuing convention party (e.g. a UEFA Pro licence may be required to coach top division teams). Once a UEFA coaching licence has expired, its holder loses this right and must attend a further education course organised by a convention party for UEFA coaching diploma holders to obtain a new UEFA coaching licence.
- 4 The validity of a UEFA coaching licence is subject to the licence holder undertaking to adhere to the statutes, regulations, directives and decisions of UEFA and the convention party that issued the licence in question. It may be subject to further conditions defined by the issuing convention party, such as its holder fulfilling an active role as a coach (i.e. being employed to train a team).





IX. FINAL PROVISIONS



Article 37 – Applicable law and disputes

- 1

The present convention is subject to Swiss law.
- 2

The parties to the present convention agree that any dispute arising from its implementation which cannot be settled amicably may only be submitted to the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland, in accordance with the relevant provisions of the UEFA Statutes, including for provisional or super-provisional measures, to the explicit exclusion of any state court.
- 3

The previous edition of the UEFA Coaching Convention (and any directives made thereunder) continues to apply to UEFA member associations that have not duly signed the present convention.
- 4

Any UEFA coaching diploma or licence issued under the previous edition of the UEFA Coaching Convention (and any directives made thereunder) remains valid under the present Convention.

Article 38 – Languages

- 1

The present convention exists in English, French, German, Italian, Russian and Spanish.
- 2

In the event of discrepancy between the English, French, German, Italian, Russian or Spanish versions of the present convention, the English version prevails.

.....
Place	date
For UEFA	
.....
Michel Platini	Gianni Infantino
President	General Secretary

Article 39 – Adoption, abrogation and transitional rules

- 1

The present convention was adopted by the Executive Committee at its meeting on 4 December 2014 and is open to signature by all UEFA member associations as of this date.
- 2

The present convention fully replaces the previous edition of the UEFA Coaching Convention (and any directives made thereunder) for those UEFA member associations that have duly signed it. Once signed, the present convention enters into

For
.....
President	General Secretary





UEFA
Route De Genève 46
CH-1260 Nyon 2
Switzerland
Telephone: +41 848 00 27 27
Telefax: +41 848 01 27 27
UEFA.org



Coaching Convention

Code of ethics

WE CARE ABOUT FOOTBALL

2015 Edition

Code of ethics



1. Show respect by word and action for other coaches, opponents, referees, players, officials, fans.
2. Oppose cheating, intimidation, doping.
3. Defend the game against racism, violence, corruption, match fixing, exploitation etc.
4. Play according to the Laws of the Game, the fair play guidelines and the regulations.
5. Accept defeat with dignity.
6. Always give your best performance and behaviour.
7. Share knowledge for the protection and the development of the game.
8. Accept responsibility for your actions.
9. Be aware of the consequences of emotive language and negative behaviour.
10. Promote football which is passionate, skilful, safe and honest.
11. Always act in the best interests of the game.



Coaching Convention

Cross-border education form

WE CARE ABOUT FOOTBALL

2015 Edition



CANDIDATE

Surname: _____

First name: _____

Date and place of birth: _____

Permanent place of residence: _____

Coaching qualification: _____

Coaching experience:

STEP 1: RECEIVING ASSOCIATION

Association: _____

Course level & dates which candidate is applying for: _____

We confirm that the above candidate has proven their linguistic proficiency. It will allow them to participate in the course without the need for interpretation.

Place and date: _____

Signature, Head of Coach Education _____

STEP 2: ORIGINAL ASSOCIATION (Provider of candidate's most recent UEFA coaching qualification)

Association: _____

Remarks:

Objection

Approval

Place and date: _____

Signature, Head of Coach Education _____



Coaching Convention

Statistics

WE CARE ABOUT FOOTBALL

2015 Edition

Association	UEFA B Diploma	Member since	UEFA A Diploma	Member since	UEFA Pro Diploma	Member since	UEFA Elite Youth A Diploma	Member since	UEFA Goalkeeper A Diploma	Member since	UEFA Futsal B Diploma	Member since
Albania	Yes	16/05/2005	Yes	11/12/2008	Yes	27/03/2014	No	NA	No	NA	No	NA
Andorra	Yes	11/12/2003	Yes	13/07/2006	Partnership with Spain		No	NA	No	NA	Being evaluated	
Armenia	Yes	13/07/2006	Yes	21/11/2008	Yes	21/11/2014	No	NA	No	NA	No	NA
Austria	Yes	19/05/1999	Yes	19/05/1999	Yes	19/05/1999	Yes	01/10/2012	Being evaluated		No	NA
Azerbaijan	Yes	08/11/2006	Yes	30/01/2008	Yes	24/01/2013	No	NA	No	NA	No	NA
Belarus	Yes	14/08/2006	Yes	02/06/2008	Yes	24/01/2013	No	NA	No	NA	No	NA
Belgium	Yes	23/09/1999	Yes	23/09/1999	Yes	23/09/1999	No	NA	Being evaluated		No	NA
Bosnia and Herzegovina	Yes	19/01/2001	Yes	13/12/2002	Yes	04/10/2006	No	NA	No	NA	No	NA
Bulgaria	Yes	07/02/2001	Yes	07/02/2001	Yes	24/04/2002	No	NA	No	NA	No	NA
Croatia	Yes	24/04/2002	Yes	24/04/2002	Yes	17/09/2003	No	NA	Being evaluated		No	NA
Cyprus	Yes	24/04/2002	Yes	13/12/2002	Yes	18/10/2010	Being evaluated		Being evaluated		No	NA
Czech Republic	Yes	23/09/1999	Yes	23/09/1999	Yes	23/09/1999	Yes	01/12/2008	No	NA	No	NA
Denmark	Yes	17/01/1998	Yes	17/01/1998	Yes	17/01/1998	No	NA	Yes	23/03/2015	No	NA
England	Yes	24/06/1999	Yes	24/06/1999	Yes	08/11/2002	Being evaluated		Being evaluated		Being evaluated	
Estonia	Yes	13/12/2002	Yes	11/12/2003	Yes	31/01/2008	No	NA	No	NA	No	NA
Faroe Islands	Yes	31/10/2002	Yes	12/11/2007	No	NA	No	NA	No	NA	No	NA
Finland	Yes	24/06/1999	Yes	24/06/1999	Yes	24/04/2002	No	NA	No	NA	No	NA
France	Yes	17/01/1998	Yes	17/01/1998	Yes	17/01/1998	Yes	01/10/2012	No	NA	No	NA

Association	UEFA B Diploma	Member since	UEFA A Diploma	Member since	UEFA Pro Diploma	Member since	UEFA Elite Youth A Diploma	Member since	UEFA Goalkeeper A Diploma	Member since	UEFA Futsal B Diploma	Member since
Georgia	Yes	17/10/2003	Yes	11/12/2008	Being evaluated		No	NA	No	NA	No	NA
Germany	Yes	17/01/1998	Yes	17/01/1998	Yes	17/01/1998	No	NA	No	NA	No	NA
Gibraltar	Being evaluated		No	NA	No	NA	No	NA	No	NA	No	NA
Greece	Yes	11/12/2003	Yes	11/12/2003	Yes	09/03/2007	Being evaluated		Being evaluated		Being evaluated	
Hungary	Yes	19/01/2001	Yes	19/01/2001	Yes	08/11/2002	Yes	12/12/2013	No	NA	No	NA
Iceland	Yes	30/07/2003	Yes	26/01/2006	Partnership with England		No	NA	No	NA	No	NA
Israel	Yes	22/08/2005	Yes	22/08/2005	Yes	31/10/2007	No	NA	No	NA	No	NA
Italy	Yes	17/01/1998	Yes	17/01/1998	Yes	17/01/1998	No	NA	No	NA	No	NA
Kazakhstan	Yes	22/08/2005	Yes	14/08/2006	Yes	24/03/2010	No	NA	No	NA	No	NA
Latvia	Yes	22/08/2005	Yes	13/07/2006	Yes	30/10/2014	No	NA	No	NA	No	NA
Liechtenstein	Partnership with Switzerland		Partnership with Switzerland		Partnership with Switzerland		No	NA	No	NA	No	NA
Lithuania	Yes	22/08/2005	Yes	12/11/2007	Yes	21/11/2014	No	NA	No	NA	No	NA
Luxembourg	Yes	01/09/1999	Yes	01/09/1999	No	NA	No	NA	No	NA	No	NA
FYR of Macedonia	Yes	31/10/2002	Yes	11/08/2004	Yes	04/10/2006	No	NA	No	NA	No	NA
Malta	Yes	19/01/2001	Yes	24/04/2002	Being evaluated		Being evaluated		No	NA	No	NA
Moldova	Yes	16/05/2005	Yes	02/06/2008	Yes	24/03/2010	No	NA	No	NA	No	NA
Montenegro	Yes	22/12/2008	Yes	30/09/2011	Yes	02/10/2014	No	NA	No	NA	No	NA
Netherlands	Yes	17/01/1998	Yes	17/01/1998	Yes	17/01/1998	Yes	30/06/2005	Yes	18/12/2014	No	NA

Association	UEFA B Diploma	Member since	UEFA A Diploma	Member since	UEFA Pro Diploma	Member since	UEFA Elite Youth A Diploma	Member since	UEFA Goalkeeper A Diploma	Member since	UEFA Futsal B Diploma	Member since
Northern Ireland	Yes	31/10/2002	Yes	31/10/2002	Yes	16/12/2004	No	NA	No	NA	No	NA
Norway	Yes	08/02/2001	Yes	08/02/2001	Yes	08/02/2001	Being evaluated	18/12/2014	Yes	18/12/2014	No	NA
Poland	Yes	24/04/2002	Yes	24/04/2002	Yes	08/11/2002	Being evaluated		Being evaluated		Being evaluated	
Portugal	Yes	22/08/2005	Yes	26/01/2006	Yes	26/01/2006	No	NA	No	NA	No	NA
Republic of Ireland	Yes	16/5/2002	Yes	13/12/2002	Yes	29/10/2008	No	NA	No	NA	No	NA
Romania	Yes	21/06/2000	Yes	21/06/2000	Yes	16/12/2004	No	NA	No	NA	Being evaluated	
Russia	Yes	26/03/2006	Yes	26/03/2006	Yes	04/10/2006	No	NA	Being evaluated		No	NA
San Marino	Yes	22/08/2005	Partnership with Italy		Partnership with Italy		No	NA	No	NA	No	NA
Scotland	Yes	13/04/2000	Yes	13/04/2000	Yes	13/04/2000	Yes	12/12/2013	Being evaluated		No	NA
Serbia	Yes	17/10/2003	Yes	25/10/2004	Yes	04/10/2006	No	NA	Being evaluated		No	NA
Slovakia	Yes	17/09/2003	Yes	17/09/2003	Yes	17/09/2003	No	NA	Being evaluated		No	NA
Slovenia	Yes	19/06/2000	Yes	19/06/2000	Yes	08/11/2002	No	NA	No	NA	No	NA
Spain	Yes	17/01/1998	Yes	17/01/1998	Yes	17/01/1998	No	NA	Being evaluated		Being evaluated	
Sweden	Yes	23/09/1999	Yes	23/09/1999	Yes	23/09/1999	Yes	12/12/2013	No	NA	No	NA
Switzerland	Yes	19/05/1999	Yes	19/05/1999	Yes	19/05/1999	Being evaluated		No	NA	No	NA
Turkey	Yes	23/06/2007	Yes	12/11/2007	Yes	11/12/2008	No	NA	Being evaluated		No	NA
Ukraine	Yes	13/12/2002	Yes	13/12/2002	Yes	16/12/2004	No	NA	No	NA	No	NA
Wales	Yes	02/02/2000	Yes	02/02/2000	Yes	24/04/2002	No	NA	No	NA	No	NA



Coaching Convention

Syllabus of minimum content:
UEFA B diploma

WE CARE ABOUT FOOTBALL

2015 Edition

Profile

Work context
Working at youth and/or amateur level
Working with youth and/or amateur players
working as the coach of a youth and/or amateur team
Being involved in the technical policy of an amateur club and/or a club's youth development plan
Working with players from different backgrounds, minority groups, talented and less talented players, etc.

Purpose of the job
To develop the team and players in a manner appropriate to their age and/or level
To make and execute a plan to improve amateur players and/or youth players of different ages
To manage all aspects of the team's performance
To focus on the development of the team and individual players

Responsibilities and roles
Being accountable to the club's youth development director and/or its management (president, board, etc.)
Coaching and leading the team and directing support staff

Working areas
Coaching the team during matches at amateur and/or youth level
Preparing and conducting training sessions at amateur and/or youth level
Working on the team's development (in cooperation with support staff)
Directing and supporting players' development
Contributing to club policy and/or the club's youth development plan
Dealing with all other factors affecting the team's performance (e.g. sports ethics)

Learning objectives

Matches	Study topics	T ¹	P ²
Reading the game at amateur and/or youth level	Analysis (structure)	x	x
Analysing own team's game	Analysis (own team)	x	x
Knowing about different formations and styles of play	Evolution of football	x	
Understanding players' roles and the basic requirements of their tasks in the system of play	Evolution of football	x	
Preparing the team for matches (team selection, team talks, etc.)	Leadership/technical staff	x	x

Matches (continued)	Study topics	T ¹	P ²
Coaching the team during matches at amateur and/or youth level	Coaching		x
Evaluating matches	Leadership/technical staff	x	x

Training sessions	Study topics	T	P
Designing seasonal plans (both tactical and physical)	Periodisation	x	
Designing weekly plans at amateur and/or youth level	Periodisation	x	
Preparing and executing tactical training sessions (goal of the session, content, exercises, methodological steps, etc.)	Training sessions/tactical	x	x
Preparing and executing physical training sessions (goal of the session, content, exercises, methodological steps, etc.)	Training sessions/football physiology	x	x
Organising practical training sessions	Training sessions		x
Using effective teaching styles (problem solving, guided discovery, instruction, etc.)	Philosophy of (teaching) football	x	x
Coaching the team/players during sessions in a manner appropriate to their level and/or age	Coaching	x	x
Knowing about conditioning (balance between workload and capacity, recovery, etc.)	Football physiology	x	
Knowing about injuries and injury prevention	Football physiology	x	
Creating a fun and positive learning environment	Training sessions		x

Team and player development	Study topics	T	P
Being aware of the difference between leadership, management and coaching at amateur and/or youth level	Leadership, management and coaching	x	
Using different styles of leadership (e.g. participative, delegative and authoritative)	Leadership	x	x
Having vision with regard to football and teaching football at amateur and/or youth level	Philosophy of (teaching) football	x	
Building a team at amateur and/or youth level	Team building	x	
Setting standards (e.g. by acting as an example to others, such as youth players)	Leadership	x	
Setting goals for the team	Team building	x	
Communicating with different people (players, parents, etc.)	Football psychology/communication	x	x
Motivating and inspiring others at amateur and/or youth level	Leadership	x	x
Using appropriate evaluation, reflection and feedback techniques	Guidance of players/staff	x	x

Club policy	Study topics	T	P
Representing the club	Club management	x	
Being involved in the club's technical policy and/or youth development plan	Club management	x	

Other team performance factors	Study topics	T	P
Knowing and respecting the laws and spirit of the game	Laws of the Game	x	
Having appropriate values regarding sports ethics and child protection policies	Sports ethics	x	
Being aware of the influence that social drugs have on team performance	Sports ethics	x	

Assessment

Assessments	Hours
Theory³ <ul style="list-style-type: none"> Football philosophy and teaching methods Leadership Team building (including players' personal development) Football physiology Football psychology Sports ethics 	
Final practical assessment (club-based) <ul style="list-style-type: none"> Analysis of own team's game Planning, execution and evaluation of a training session derived from the weekly plan Reflections on planning and practical coaching 	
Assessment of logbook <ul style="list-style-type: none"> Periodisation plan Coaching activities Reflections on planning and coaching activities 	

³ Some of this theory may be covered by other assessments or assignments in the curriculum. A separate theory test should assess all elements that are not covered by those other assessments/assignments.

Hours of education and assessment

The numbers of hours allocated to the various topics and subtopics are guidelines and provide an indication of the content of the course. Actual totals will vary to some extent depending on the profiles and needs of students.

UEFA B diploma: 120 hours + 3 hours of assessment

Minimum hours of education in total	Theory units off the pitch	Practical units on the pitch, including work experience and study visits	Minimum hours of assessment (practical and theory)
120 hours	At least 60 hours	At least 60 hours	3 hours

Study topics	Subtopics	T	P	Hours
Analysis	Structure of analysis analysis of own team	x	x	8
Evolution of football	Formations (4-3-3, 4-4-2, etc.) and different styles of play technical and tactical trends players' roles	x		5
Leadership	Leadership, management and coaching principles and styles of leadership (age-specific leadership) setting standards (coach as role model) inspiring and motivational leadership team talks	x	x	8
Coaching	Coaching during the game coaching during training sessions coaching the team/individual players youth and age-specific coaching positive coaching	x	x	8
Periodisation	Seasonal plans weekly plans	x		9
Training sessions	Tactical training sessions physical training sessions organisation of training sessions warming up and cooling down training with different age groups (age-specific characteristics) learning environment (fun, positive and challenging)	x	x	12
Philosophy of (teaching) football	Vision with regard to (teaching) football (senior and/or youth football) teaching styles appropriate to players' ages effective teaching	x	x	6
Team building	Team-building process goal setting	x		6
Guidance of players/staff	Goal setting evaluation, reflection and feedback techniques	x	x	6
Football physiology	Conditioning injuries and injury prevention	x	x	8
Football psychology	Communication with players and parents age-specific characteristics and football sport and pedagogy	x		8
Club management	Structure of the club technical policies and youth development plans dealing with the club's management	x		4
Laws of the Game	Laws and spirit of the game	x		3
Sports ethics	Values of the sport social drugs safe management of injury and illness	x		4
Work experience			x	25
Study visits				
Total				120



Coaching Convention

Syllabus of minimum content:
UEFA A diploma

WE CARE ABOUT FOOTBALL

2015 Edition

Profile

Work context
Working at top amateur level
Working with top amateur players
Working as the head coach of a top amateur team
Being involved in the technical policy of a top amateur club
Working with players from different cultural backgrounds

Purpose of the job
To create a winning team
To make and execute a plan to improve top amateur players
To manage all aspects of the team's performance
To focus on the development of the team and individual players

Responsibilities and roles
Being accountable to the club's management (president, technical director, board, etc.)
Coaching, managing and leading the team and directing support staff at top amateur level

Working areas
Coaching the team during matches at top amateur level
Preparing and conducting training sessions at top amateur level
Working on the team's development (in cooperation with all support staff – i.e. technical, medical and performance staff)
Directing and supporting players' development
Contributing to club policy
Dealing with all other factors affecting the team's performance (media, supporters, scouting, sports ethics, etc.)

Learning objectives

Matches	Study topics	T ¹	P ²
Reading the game at top amateur level	Analysis (structure)	x	x
Analysing own team's game	Analysis (own team)	x	x
Analysing opponent's game	Analysis (opponent)	x	x
Knowing about and effectively applying different formations and styles of play	Evolution of football	x	
Knowing about and effectively applying technical and tactical trends	Evolution of football	x	

¹Theory units

²Practical units

Matches (continued)	Study topics	T ¹	P ²
Understanding players' roles and the requirements of their tasks in the different systems of play at top amateur level	Evolution of football	x	
Preparing the team for matches in cooperation with support staff (team selection, match plans, team talks, etc.)	Leadership/technical staff	x	x
Coaching the team during matches at top amateur level	Coaching		x
Evaluating matches in cooperation with technical staff	Leadership/technical staff	x	x

Training sessions	Study topics	T	P
Designing seasonal plans for top amateur players as part of a long-term development plan (both tactical and physical) in order to prepare players for their role in the team	Periodisation	x	
Designing weekly plans at top amateur level	Periodisation	x	
Preparing and executing tactical training sessions for top amateur players (goal of the session, content, exercises, methodology, etc.)	Training sessions/tactical	x	x
Preparing and executing physical training sessions for the team or individual players (goal of the session, content, exercises, methodological steps, etc.)	Training sessions/football physiology	x	x
Organising practical training sessions	Training sessions		x
Using effective teaching styles (problem solving, guided discovery, instruction, etc.)	Philosophy of (teaching) football	x	x
Preparing and executing sessions in cooperation with support staff (assistant coach, goalkeeper coach, fitness and medical staff, etc.)	Leadership/technical staff	x	x
Coaching the team/players during sessions	Coaching	x	x
Knowing about conditioning (balance between workload and capacity, recovery, testing, etc.)	Football physiology	x	
Knowing about injuries, injury prevention and rehabilitation	Football physiology	x	
Creating a challenging and positive learning environment for top amateur players	Training sessions		x

Team and player development	Study topics	T	P
Being aware of the difference between leadership, management and coaching at top amateur level	Leadership, management and coaching	x	
Using different styles of leadership (e.g. participative, delegative and authoritative)	Leadership	x	x
Having vision with regard to football and teaching football at top amateur level	Philosophy of (teaching) football	x	
Building a team at top amateur level	Team building	x	
Cooperating with and leading all support staff (e.g. technical and medical staff)	Leadership	x	x
Setting standards (e.g. by acting as an example to others)	Leadership		x
Setting goals for the team	Team building	x	
Setting goals for individual players at top amateur level	Guidance of players/staff	x	
Communicating with different people (players, support staff, media, board, etc.) in different situations	Football psychology/communication	x	x
Motivating and inspiring others at top amateur level	Leadership	x	x
Using appropriate evaluation, reflection and feedback techniques	Guidance of players/staff	x	x
Handling crises/stress at top amateur level (as a coach)	Leadership	x	
Preparing the team/players to deal with stress and pressure at top amateur level	Football psychology	x	

Club policy	Study topics	T	P
Representing and promoting the club	Club management	x	
Knowing the club and its management structure	Club management	x	
Contributing to and supporting the club's technical policy (in relation to club policy)	Club management	x	
Dealing with the club's management	Club management	x	
Cooperating with everyone involved in the scouting of top amateur players	Club management	x	

Other team performance factors	Study topics	T	P
Using appropriate modern technology	Technology and football	x	x
Knowing about and dealing with social media (Twitter, Facebook, etc.)	Technology and football	x	
Knowing and respecting the laws and spirit of the game	Laws of the Game	x	
Having appropriate values regarding sports ethics and doping	Sports ethics	x	
Following anti-doping rules and procedures and being aware of the consequences of doping	Sports ethics	x	
Being aware of the influence that social drugs have on team performance	Sports ethics	x	
Knowing about nutrition and hydration	Football physiology/ nutrition and hydration	x	

Assessment

Assessments	Hours
Theory³ <ul style="list-style-type: none"> Football philosophy and teaching methods Evolution of football Leadership Team building (including players' personal development) Club management Football physiology Football psychology Sports ethics 	
Final practical assessment (club-based) <ul style="list-style-type: none"> Analysis of opponent's game Planning, execution and evaluation of a training session derived from the weekly plan Reflections on planning and practical coaching 	
Assessment of logbook <ul style="list-style-type: none"> Periodisation plan Coaching activities Reflections on planning and coaching activities 	

³ Some of this theory may be covered by other assessments or assignments in the curriculum. A separate theory test should assess all elements that are not covered by those other assessments/assignments.

Hours of education and assessment

The numbers of hours allocated to the various topics and subtopics are guidelines and provide an indication of the content of the course. Actual totals will vary to some extent depending on the profiles and needs of students.

UEFA A diploma: 180 hours + 6 hours of assessment			
Minimum hours of education in total	Theory units off the pitch	Practical units on the pitch, including work experience and study visits	Minimum hours of assessment (practical and theory)
180 hours	At least 90 hours	At least 90 hours	6 hours

Study topics	Subtopics	T	P	Hours
Analysis	Structure of analysis analysis of own team analysis of opponent scouting for players	x	x	15
Evolution of football	Formations and different styles of play technical and tactical trends players' roles/positional requirements	x		8
Leadership	Leadership, management and coaching styles of leadership leadership and technical/medical staff setting standards inspiring and motivational leadership dealing with crises/stress team talks	x	x	10
Coaching	Coaching during the game coaching during training sessions coaching the team/individual players	x	x	15
Periodisation	Seasonal plans weekly plans periodisation for the team and individuals	x		15
Training sessions	Tactical training sessions physical training sessions organisation of training sessions technical/tactical issues (counterattacks, pressing, etc.) set plays goalkeeper training warming up and cooling down	x	x	20
Philosophy of (teaching) football	Vision with regard to (teaching) football teaching methods teaching styles	x	x	8
Team building	Management of the team team-building process goal setting	x		8
Guidance of players/staff	Player development goal setting evaluation, reflection and feedback techniques	x	x	10
Football physiology	Conditioning injuries and rehabilitation nutrition and hydration basic treatment of injuries	x	x	12
Football psychology	Communication preparing players to handle stress and pressure	x		8
Club management	Promoting the club structure of the club technical policy in relation to club policy dealing with the club's management transfer policy	x		5
Technology and football	Application of modern technology dealing with new media	x	x	5
Laws of the Game	Laws and spirit of the game	x		3
Sports ethics	Values of the sport doping social drugs safe management of injury and illness	x		3
Work experience			x	35
Study visits				
Total				180



Coaching Convention

Syllabus of minimum content:
UEFA Pro diploma

WE CARE ABOUT FOOTBALL

2015 Edition

Profile

Work context
Working at professional level
Working with (semi-)professional players
Working as the head coach of a club's first team
Being involved in the club's technical policy
Working with senior players from different backgrounds (young talented players, older players, players from different cultures, star players, etc.)

Purpose of the job
To create a winning team
To make and execute a plan to improve professional players
To manage all aspects of the team's performance
To focus on the development of the team and individual players

Responsibilities and roles
Being accountable to the club's management (owner, chief executive, technical director, board, etc.)
Coaching, managing and leading the team and directing support staff

Working areas
Coaching the team during matches at professional level
Conducting training sessions at professional level
Working on the team's development (in cooperation with all support staff – i.e. technical, medical and performance staff)
Directing and supporting players' development
Contributing to club policy
Dealing with all other factors affecting the team's performance (media, players' agents, supporters, sports ethics, etc.)

Learning objectives

Matches	Study topics	T ¹	P ²
Reading the game at professional level	Analysis (structure)	x	x
Analysing own team's game	Analysis (own team)	x	x
Analysing opponent's game (scouting)	Analysis (opponent)	x	x
Knowing about and effectively applying different formations and styles of play	Evolution of football	x	
Knowing about and effectively applying technical and tactical trends	Evolution of football	x	

¹Theory units

²Practical units

Matches (continued)	Study topics	T ¹	P ²
Understanding players' roles and the requirements of their tasks in the different systems of play at professional level	Evolution of football	x	
Preparing the team for matches in cooperation with support staff (team selection, team talks, etc.)	Leadership/technical staff	x	x
Coaching the team during matches at professional level	Coaching		x
Evaluating matches in cooperation with technical staff	Leadership/technical staff	x	x

Training sessions	Study topics	T	P
Designing seasonal plans for professional players as part of a long-term development plan (both tactical and physical) in order to prepare players for their role in the team	Periodisation	x	
Designing weekly plans at professional level	Periodisation	x	
Preparing and executing tactical training sessions for professional players (goal of the session, content, exercises, methodological steps, etc.)	Training sessions/tactical	x	x
Preparing and executing physical training sessions for the team or individual players (goal of the session, content, exercises, methodological steps, etc.)	Training sessions/football physiology	x	x
Organising practical training sessions	Training sessions		x
Using effective teaching styles (problem solving, guided discovery, instruction, etc.)	Philosophy of (teaching) football	x	x
Preparing and executing sessions in cooperation with support staff (assistant coach, goalkeeper coach, fitness and medical experts, etc.)	Leadership/technical staff	x	x
Coaching the team/players during sessions	Coaching	x	x
Knowing about conditioning and strength (balance between workload and capacity, recovery, explosivity, testing, etc.)	Football physiology	x	
Knowing about injuries, injury prevention and rehabilitation	Football physiology	x	
Creating a professional, high-performance learning environment for the team and individual players	Training sessions		x

Team and player development	Study topics	T	P
Being aware of the difference between leadership, management and coaching at professional level	Leadership, management and coaching	x	
Using different styles of leadership (e.g. participative, delegative and authoritative)	Leadership	x	x
Having vision with regard to football and teaching football at professional level	Philosophy of (teaching) football	x	
Building a team at professional level	Team building	x	
Cooperating with and leading all support staff (i.e. technical, performance and medical staff)	Leadership	x	x
Setting standards (e.g. by acting as an example to others)	Leadership	x	
Setting goals for the team	Team building	x	
Setting goals for individual players at professional level	Guidance of players/staff	x	
Communicating with different people (players, support staff, media, board, etc.) in different situations	Football psychology/ communication	x	x
Motivating and inspiring others	Leadership	x	x
Using evaluation, reflection and feedback techniques	Guidance of players/staff	x	x
Handling crises/stress at professional level (as a coach)	Leadership	x	
Preparing the team/players to deal with stress and pressure at professional level	Football psychology	x	

Club policy	Study topics	T	P
Representing and promoting the club	Club management	x	
Knowing the club and its management structure	Club management	x	
Contributing to and supporting the club's technical policy (in relation to club policy)	Club management	x	
Dealing with the club's management (owner, chief executive, technical director, board, etc.)	Club management	x	
Cooperating with everyone involved in the club's transfer policy (scouting staff, board, owner, etc.)	Club management	x	

Other team performance factors	Study topics	T	P
Using appropriate modern technology	Technology and football	x	x
Knowing about and dealing with social media (Twitter, Facebook, etc.)	Technology and football	x	
Knowing and respecting the laws and spirit of the game	Laws of the Game	x	x
Having appropriate values regarding sports ethics and doping (e.g. as regards match-fixing)	Sports ethics	x	
Following anti-doping rules and procedures and being aware of the consequences of doping	Sports ethics	x	
Being aware of the influence that social drugs have on team performance	Sports ethics	x	
Working with medical staff on safe management of injury and illness (medication and TUEs)	Sports ethics	x	
Knowing about nutrition and hydration (including the risks of nutritional supplements)	Football physiology/ nutrition and hydration	x	

Assessment

Assessments	Hours
Theory³ <ul style="list-style-type: none"> Football philosophy and teaching styles Evolution of football Leadership Team building (including players' personal development) Club management Football physiology Football psychology Sports ethics 	
Final practical assessment (club-based) <ul style="list-style-type: none"> Analysis of opponent's game Planning, execution and evaluation of a training session derived from the weekly plan Reflections on planning and practical coaching 	
Assessment of logbook <ul style="list-style-type: none"> Periodisation plan Coaching activities Reflections on planning and coaching activities 	
Presentation of a thesis (based on the candidate's personal development plan)	

³ Some of this theory may be covered by other assessments or assignments in the curriculum. A separate theory test should assess all elements that are not covered by those other assessments/assignments.

Hours of education and assessment

The numbers of hours allocated to the various topics and subtopics are guidelines and provide an indication of the content of the course. Actual totals will vary to some extent depending on the profiles and needs of students.

UEFA Pro diploma: 360 hours + 9 hours of assessment			
Minimum hours of education in total	Theory units off the pitch	Practical units on the pitch, including work experience and study visits	Minimum hours of assessment (practical and theory)
360 hours	At least 144 hours	At least 216 hours	9 hours

Study topics	Subtopics	T	P	Hours
Analysis	Structure of analysis analysis of own team analysis of opponent	x	x	20
Evolution of football	Formations and different styles of play technical and tactical trends players' roles/positional requirements	x		10
Leadership	Leadership, management and coaching styles of leadership leadership and technical, medical and performance staff setting standards inspiring and motivational leadership dealing with crises/stress presentation skills	x	x	30
Coaching	Coaching during the game coaching during training sessions coaching the team/individual players	x	x	30
Periodisation	Seasonal plans weekly plans periodisation for the team and individual players performance testing	x		25
Training sessions	Tactical training sessions physical training sessions organisation of training sessions	x	x	40
Philosophy of (teaching) football	Vision with regard to (teaching) football teaching methods teaching styles	x	x	10
Team building	Team-building process goal setting	x		15
Guidance of players/staff	Goal setting evaluation, reflection and feedback techniques	x	x	15
Football physiology	Conditioning injuries and rehabilitation nutrition and hydration	x	x	30
Football psychology	Communication preparing players for handling stress and pressure	x		20
Club management	Promoting the club structure of the club technical policy in relation to club policy dealing with the club's management transfer policy	x		10
Technology and football	Application of modern technology dealing with new media	x	x	10
Laws of the Game	Laws and spirit of the game	x		5
Sports ethics	Values of the sport doping social drugs safe management of injury and illness	x		10
Work experience			x	55
Study visits			x	25
Total				360



Coaching Convention

Syllabus of minimum content:
UEFA Elite Youth A diploma

WE CARE ABOUT FOOTBALL

2015 Edition

Profile

Work context
Working at elite youth level
Working with elite youth players
Working as the head coach of an elite youth team
Being involved in a club's talent development plan
Working with players from different cultural backgrounds, of different ages, etc.

Purpose of the job
To develop talented players for the professional game
To make and execute a plan to improve elite youth players of different ages as part of the club's talent development plan
To manage all aspects of the team's performance
To focus on the development of the team and individual players

Responsibilities and roles
Being accountable to the club's youth development director
Coaching, managing and leading the team and directing support staff at elite youth level

Working areas
Coaching the team during matches at elite youth level
Preparing and conducting training sessions at elite youth level
Working on the team's development (in cooperation with all support staff – i.e. technical, medical and performance staff)
Directing and supporting the development of elite youth players
Contributing to the club's talent development plan
Dealing with all other factors affecting the team's performance (media, parents, players' agents, supporters, scouting, sports ethics, etc.)

Learning objectives

Matches	Study topics	T ¹	P ²
Reading and analysing the game at elite youth level	Analysis (structure, own team, opponent)	x	x
Knowing about and effectively applying different formations and styles of play in elite youth football	Evolution of football	x	x
Knowing about and effectively applying technical and tactical trends in elite youth football	Evolution of football	x	
Understanding players' roles and the requirements of their tasks in the different systems of play at elite youth level	Evolution of football	x	

Matches (continued)	Study topics	T ¹	P ²
Preparing the team for matches in cooperation with support staff (team selection, match plans, team talks, etc.)	Leadership/technical staff	x	x
Coaching the team during matches in a manner appropriate to players' ages	Coaching		x
Evaluating matches in cooperation with technical staff	Leadership/technical staff	x	x

Training sessions	Study topics	T	P
Designing seasonal plans focused on the development of individual elite youth players as part of a talent development plan	Periodisation	x	
Designing weekly plans at elite youth level	Periodisation	x	
Preparing and executing tactical training sessions for elite youth players (goal of the session, content, exercises, methodology, etc.)	Training sessions/tactical	x	x
Preparing and executing physical training sessions for the team or individual players at elite youth level (goal of the session, content, exercises, methodological steps, etc.)	Training sessions/football physiology	x	x
Using effective teaching styles appropriate to the ages of players (problem solving, guided discovery, instruction, etc.)	Philosophy of (teaching) football		x
Preparing and executing sessions in cooperation with support staff (assistant coach, goalkeeper coach, fitness and medical staff, etc.)	Leadership/technical staff	x	x
Coaching the team/players during sessions in a manner appropriate to the ages of players	Coaching	x	x
Knowing about conditioning in relation to youth players (balance between workload and capacity, recovery, testing, birth month effect, etc.)	Football physiology	x	
Creating a positive, high-performance learning environment for elite youth players	Training sessions		x

Team and player development	Study topics	T	P
Being aware of the difference between leadership, management and coaching at elite youth level	Leadership, management and coaching	x	
Using different styles of leadership appropriate to players' ages (e.g. participative, delegative and authoritative)	Leadership	x	x
Having vision with regard to football, teaching football and player development at elite youth level	Philosophy of (teaching) football	x	
Building a team at elite youth level	Team building	x	
Setting standards (e.g. by acting as an example to others, such as youth players)	Leadership	x	
Setting goals for teams of different ages	Team building	x	
Setting goals for individual players that are appropriate to those players' ages	Guidance of players/staff	x	
Communicating with different people (players, support staff, media, board, etc.) in different situations	Football psychology/communication	x	x
Motivating and inspiring others at elite youth level	Leadership	x	x
Using evaluation, reflection and feedback techniques that are appropriate to players' ages	Guidance of players/staff	x	x
Preparing the team/players to deal with stress and pressure at elite youth level	Football psychology	x	

Club policy	Study topics	T	P
Promoting the club's talent development plan	Club management	x	
Knowing the club and its management structure in terms of elite youth development	Club management	x	
Contributing to and supporting the club's talent development policy	Club management	x	
Cooperating with everyone involved in the scouting of elite youth players	Club management	x	

Other team performance factors	Study topics	T	P
Being aware of the influence that social drugs have on youth players and team performance	Sports ethics	x	
Having appropriate values regarding child protection policies	Sports ethics		

Assessment

Assessments	Hours
Theory³ <ul style="list-style-type: none"> Football philosophy at elite youth level (age-related learning/age-specific characteristics) Evolution of elite youth football Age-specific leadership Team building and group dynamics (including personal development of youth players) Club management (talent development plans) Football physiology (influence of year and month of birth in terms of growth) Football psychology (sport and pedagogy) Sports ethics (child protection) 	
Final practical assessment (club-based) <ul style="list-style-type: none"> Analysis of a youth team's game Planning, execution and evaluation of a training session derived from the weekly plan Reflections on planning and practical coaching 	
Assessment of logbook <ul style="list-style-type: none"> Periodisation plan for a youth team Coaching activities for different age groups Reflections on planning and coaching activities for different age groups 	

³ Some of this theory may be covered by other assessments or assignments in the curriculum. A separate theory test should assess all elements that are not covered by those other assessments/assignments.

Hours of education and assessment

The numbers of hours allocated to the various topics and subtopics are guidelines and provide an indication of the content of the course. Actual totals will vary to some extent depending on the profiles and needs of students.

UEFA Elite Youth A diploma: 80 hours + 6 hours of assessment			
Minimum hours of education in total	Theory units off the pitch	Practical units on the pitch, including work experience and study visits	Minimum hours of assessment (practical and theory)
80 hours	At least 40 hours	At least 40 hours	6 hours

Study topics	Subtopics	T	P	Hours
Analysis	Analysis of the game at elite youth level scouting of elite youth players (identification and recruitment of players)	x	x	5
Evolution of football	Trends in elite youth football (formations, different styles of play, players' roles, positional requirements, etc.)	x		3
Leadership	Age-specific leadership (pedagogical aspects) setting standards (coach as role model) inspiring and motivational leadership (inspiring young players)	x	x	4
Coaching	Youth and age-specific coaching positive coaching	x	x	4
Periodisation	Periodisation for different ages (seasonal and weekly plans)	x		5
Training sessions	Training for different age groups (age-specific characteristics) youth goalkeeper training warming up and cooling down for different age groups	x	x	9
Philosophy of (teaching) football	Vision with regard to (teaching) youth football age-specific characteristics of learning and teaching	x	x	3
Team building	Team-building process for youth teams group dynamics	x		4
Guidance of players/staff	Goal setting at elite youth level evaluation, reflection and feedback techniques for elite youth players "whole child concept"	x	x	5
Football physiology	Influence of year and month of birth in terms of growth	x	x	6
Football psychology	Sport and pedagogy communication with youth players, parents and agents fostering professionalism	x		6
Club management	Talent development plan structure of the club as regards talent development promoting the club's talent development policy club's scouting policy	x		4
Sports ethics	Social drugs child protection	x		2
Work experience			x	20
Study visits				
Total				80



Coaching Convention

Syllabus of minimum content:
Combined UEFA A and UEFA Elite Youth A diploma

WE CARE ABOUT FOOTBALL

2015 Edition

Profile

Work context
Working at elite youth/top amateur level
Working with elite youth/top amateur players
Working as the head coach of an elite youth/top amateur team
Being involved in the technical policy of a top amateur club/the talent development plan of a professional club
Working with players from different cultural backgrounds, of different ages, etc.

Purpose of the job
To create a winning team/develop talented players for the professional game
To make and execute a plan to improve elite youth/top amateur players of different ages as part of the club's talent development plan
To manage all aspects of the team's performance
To focus on the development of the team and individual players

Responsibilities and roles
Being accountable to the club's management (president, technical director, board, etc.) or its youth development director
Coaching, managing and leading the team and directing support staff at elite youth/top amateur level

Working areas
Coaching the team during matches at elite youth/top amateur level
Preparing and conducting training sessions at elite youth/top amateur level
Working on the team's development (in cooperation with all support staff – i.e. technical, medical and performance staff)
Directing and supporting the development of senior/elite youth players
Contributing to club policy/the club's talent development plan
Dealing with all other factors affecting the team's performance (media, parents, players' agents, supporters, scouting, sports ethics, etc.)

Learning objectives

Matches	Study topics	T ¹	P ²
Reading the game at elite youth/top amateur level	Analysis (structure)	x	x
Analysing own team's game	Analysis (own team)	x	x
Analysing opponent's game	Analysis (opponent)	x	x
Knowing about and effectively applying different formations and styles of play at elite youth/top amateur level	Evolution of football	x	x
Knowing about and effectively applying technical and tactical trends at elite youth/top amateur level	Evolution of football	x	

Matches (continued)	Study topics	T ¹	P ²
Understanding players' roles and the requirements of their tasks in the different systems of play at elite youth/top amateur level	Evolution of football	x	
Preparing the team for matches in cooperation with support staff (team selection, match plans, team talks, etc.)	Leadership/technical staff	x	x
Coaching the team during matches in a manner appropriate to players' ages at elite youth/top amateur level	Coaching		x
Evaluating matches in cooperation with technical staff	Leadership/technical staff	x	x

Training sessions	Study topics	T	P
Designing seasonal plans for top amateur players as part of a long-term development plan (both tactical and physical) in order to prepare players for their role in the team; or designing seasonal plans focused on the development of individual elite youth players as part of a talent development plan	Periodisation	x	
Designing weekly plans at top amateur level/ elite youth level	Periodisation	x	
Preparing and executing tactical training sessions for elite youth/top amateur players (goal of the session, content, exercises, methodology, etc.)	Training sessions/tactical	x	x
Preparing and executing physical training sessions for the team or individual players at elite youth/top amateur level (goal of the session, content, exercises, methodological steps, etc.)	Training sessions/football physiology	x	x
Organising practical training sessions	Training sessions		x
Using effective teaching styles appropriate to the ages of players (problem solving, guided discovery, instruction, etc.)	Philosophy of (teaching) football	x	x
Preparing and executing sessions in cooperation with support staff (assistant coach, goalkeeper coach, fitness and medical staff, etc.)	Leadership/technical staff	x	x
Coaching the team/players during sessions in a manner appropriate to the ages of players	Coaching	x	x
Knowing about conditioning and strength (balance between workload and capacity, recovery, testing, explosivity, birth month effect, etc.)	Football physiology	x	
Knowing about injuries, injury prevention and rehabilitation	Football physiology	x	
Creating a challenging and positive learning environment for top amateur players; or creating a positive, high-performance learning environment for elite youth players	Training sessions		x

Team and player development	Study topics	T	P
Being aware of the difference between leadership, management and coaching at elite youth/top amateur level	Leadership, management and coaching	x	
Using different styles of leadership appropriate to players' ages (e.g. participative, delegative and authoritative)	Leadership	x	x
Having vision with regard to football and teaching football at top amateur level; or having vision with regard to football, teaching football and player development at elite youth level	Philosophy of (teaching) football	x	
Building a team at elite youth/top amateur level	Team building	x	
Cooperating with and leading all support staff (e.g. technical and medical staff)	Leadership	x	x
Setting standards (e.g. by acting as an example to others, such as youth players)	Leadership	x	
Setting goals for the team	Team building	x	
Setting (age-appropriate) goals for individual players	Guidance of players/staff	x	
Communicating with different people (players, support staff, media, board, etc.) in different situations	Football psychology/communication	x	x
Motivating and inspiring others at elite youth/top amateur level	Leadership	x	x
Using appropriate evaluation, reflection and feedback techniques	Guidance of players/staff	x	x
Handling crises/stress (as a coach)	Leadership	x	
Preparing the team/players to deal with stress and pressure at elite youth/top amateur level	Football psychology	x	

Club policy	Study topics	T	P
Representing and promoting the club	Club management	x	
Knowing the club and its management structure, in particular in terms of elite youth development	Club management	x	
Contributing to and supporting the club's technical policy/development policy	Club management	x	
Dealing with the club's management	Club management	x	
Cooperating with everyone involved in the scouting of elite youth/top amateur players	Club management	x	

Other team performance factors	Study topics	T	P
Using appropriate modern technology	Technology and football	x	x
Knowing about and dealing with social media (Twitter, Facebook, etc.)	Technology and football	x	
Knowing and respecting the laws and spirit of the game	Laws of the Game	x	
Having appropriate values regarding sports ethics and doping	Sports ethics	x	
Following anti-doping rules and procedures and being aware of the consequences of doping	Sports ethics	x	
Being aware of the influence that social drugs have on team performance	Sports ethics	x	
Having appropriate values regarding child protection policies	Sports ethics		
Knowing about nutrition and hydration	Football physiology/ nutrition and hydration	x	

Assessment

Assessments	Hours
Theory³ <ul style="list-style-type: none"> Football philosophy and teaching styles (age-related learning/age-specific characteristics) Evolution of (elite youth) football Age-specific leadership Team building and group dynamics (including players' personal development) Club management (talent development plans) Football physiology (influence of year and month of birth in terms of growth) Football psychology (sport and pedagogy) Sports ethics (child protection) 	
Final practical assessment (club-based) <ul style="list-style-type: none"> Analysis of opponent's game Planning, execution and evaluation of a training session derived from the weekly plan Reflections on planning and practical coaching 	
Assessment of logbook <ul style="list-style-type: none"> Periodisation plan Coaching activities for different age groups Reflections on planning and coaching activities for different age groups 	

³ Some of this theory may be covered by other assessments or assignments in the curriculum. A separate theory test should assess all elements that are not covered by those other assessments/assignments.

Hours of education and assessment

The numbers of hours allocated to the various topics and subtopics are guidelines and provide an indication of the content of the course. Actual totals will vary to some extent depending on the profiles and needs of students.

UEFA Elite Youth A diploma (including UEFA A diploma): 260 hours + 6 hours of assessment			
Minimum hours of education in total	Theory units off the pitch	Practical units on the pitch, including work experience and study visits	Minimum hours of assessment (practical and theory)
260 hours	At least 130 hours	At least 130 hours	6 hours

Study topics	Subtopics	T	P	Hours
Analysis	Structure of analysis analysis of own team analysis of opponent scouting of elite youth players (talent identification and recruitment)	x	x	20
Evolution of football	Formations and different styles of play technical and tactical trends players' roles and positional requirements trends in elite youth football	x		12
Leadership	Age-specific leadership (pedagogical aspects) leadership, management and coaching styles of leadership leadership and technical, medical and performance staff setting standards (coach as role model) inspiring and motivational leadership (inspiring young players) dealing with crises/stress team talks	x	x	18
Coaching	Coaching during the game coaching during training sessions coaching the team/individual players youth and age-specific coaching positive coaching	x	x	20
Periodisation	Seasonal plans weekly plans periodisation for the team and individuals	x		15
Training sessions	Tactical training sessions physical training sessions organisation of training sessions technical/tactical issues (counterattacks, pressing, etc.) set plays goalkeeper training warming up and cooling down training for different age groups (age-specific characteristics)	x	x	30
Philosophy of (teaching) football	Vision with regard to (teaching) football teaching styles teaching methods age-specific characteristics of learning	x	x	12
Team building	Management of the team team-building process goal setting group dynamics	x		12
Guidance of players/staff	Goal setting evaluation, reflection and feedback techniques "whole child concept"	x	x	15
Football physiology	Conditioning injuries and rehabilitation nutrition and hydration basic treatment of injuries influence of year and month of birth in terms of growth	x	x	18

Study topics (continued)	Subtopics	T	P	Hours
Football psychology	Sport and pedagogy communication with youth players, parents and agents fostering professionalism preparing players for handling stress and pressure	x		15
Club management	Promoting the club structure of the club technical policy in relation to club policy promoting the club's talent development policy dealing with the club's management transfer policy	x		7
Technology and football	Application of modern technology dealing with new media	x	x	5
Laws of the Game	Laws and spirit of the game	x		3
Sports ethics	Values of the sport doping social drugs safe management of injury and illness child protection	x		8
Work experience			x	50
Study visits				
		Total		260



Coaching Convention

Syllabus of minimum content:
UEFA Goalkeeper A diploma

WE CARE ABOUT FOOTBALL

2015 Edition

UEFA Goalkeeper A Diploma: 120 hours + 5 hours of assessment			
Minimum hours of education in total	Theory units off the pitch	Practical units on the pitch, including work experience and study visits	Minimum hours of assessment (practical and theory)
120 hours	At least 36 hours	At least 84 hours	5 hours

	Minimum duration
Interactive theory	36 hrs
1. Football knowledge	
Current trends in goalkeeping	2 hrs
Profiling the goalkeeper	2 hrs
Analysis of the goalkeeper's role within the game	4 hrs
Player identification/scouting	2 hrs
2. Leadership/management	
Profiling the goalkeeper coach	2 hrs
The role of the professional goalkeeper coach	1.5 hrs
Managing the goalkeeper coach's environment	1.5 hrs
3. Physiology	
Periodisation plan: conditioning, training, competition and recovery	3 hrs
Advanced physical preparation for goalkeepers	4 hrs
4. Psychology	
Individual and team planning: goal setting	2 hrs
Mental preparation for goalkeepers: focus and concentration	2 hrs
Stress management for goalkeepers	2 hrs
5. Teaching methods	
Cooperation with other members of the coaching staff	2 hrs
Methodology and coaching styles (developing decision making)	2 hrs
Use of modern technology	4 hrs

	Minimum duration
Residential practical modules	36 hrs
1. Technical/tactical training (tutor-led)	
Advanced situational training	4 hrs
Developing the goalkeeper's role in attack, defence and transition	6 hrs
Set plays	4 hrs
2. Physiology: football fitness	
Fitness testing for goalkeepers	3 hrs
Conditioning for goalkeepers	2 hrs
Speed and agility	4 hrs
3. Teaching practice (coach-led)	
Exploring coaching methods: tactical training sessions	4 hrs
Coaching in relation to the game: reality-based training	9 hrs

	Minimum duration
Work experience modules	48 hrs
Club-based group work: on the job in a club environment	24 hrs
Assignments based on residential theory modules	16 hrs
Research assignment on a goalkeeping topic	8 hrs

	Minimum duration
Final assessments	5 hrs
1. Final practical assessment (club-based)	
Presentation of an analytical and planning-related task	1.5 hrs
Reality-based technical and tactical training session	2 hrs
Reflection on planning and final practical coaching session	1.5 hrs
2. Log book assessment	
Assessment of log book (submitted before final practical assessment)	
<p>The log book is a record of the goalkeeper coach's work and should contain:</p> <ul style="list-style-type: none"> • profile of course participant; • outline of structure of club's coaching staff; • record of participant's club-based work during course; • copy of notes regarding club-based group work; • copy of residential work/notes/session plans, etc.; • copy of match analysis tasks; • copy of diary and draft periodisation plan (mesocycle) for goalkeepers; • copy of development plan and final outcomes for goalkeepers; • copy of scouting system; • copy of research assignment; • copy of self-evaluation. 	



Coaching Convention

Syllabus of minimum content:
UEFA Futsal B diploma

WE CARE ABOUT FOOTBALL

2015 Edition

UEFA Futsal B Diploma: 120 hours + 3 hours of assessment			
Minimum hours of education in total	Theory units off the pitch	Practical units on the pitch, including work experience and study visits	Minimum hours of assessment (practical and theory)
120 hours	At least 46 hours	At least 74 hours	3 hours

	Duration
A. Theory units	minimum 46 hrs
1. Futsal knowledge	6 hrs
Reading the game (basic)	2 hrs
Match analysis guidelines	2 hrs
Player development phases	2 hrs
2. Leadership/management	10 hrs
The role of the coach (e.g. aims)	
Leadership principles	
Planning (e.g. training sessions)	
Developing players	
3. Futsal physiology/futsal medicine	10 hrs
First aid	
Fundamentals of diet/fluid intake	
Principles of fitness training (youth and adult)	
Player physiology	
Child and youth development (physical and psychological)	
Anti-doping education	
4. Teaching methods	12 hrs
Principles of teaching (e.g. feedback)	2 hrs
Organising practices and games	3 hrs
Designing tasks	3 hrs
Coaching styles	2 hrs
Do's and don'ts of coaching	2 hrs
5. Futsal laws of the game	8 hrs
Role of the referee	
The 17 laws	
Fair play principles	

	Duration
B. Practical units	minimum 74 hrs
1. Technical/tactical futsal	46 hrs
Introduction to tactics	2 hrs
Tactics in futsal	6 hrs
The principles of futsal (basic individual tactics)	6 hrs
Application of technical skills during a game	10 hrs
Team tactics	8 hrs
Systems of play	8 hrs
Set-pieces	4 hrs
Principles of goalkeeping	2 hrs
2. Physical preparation and injury prevention for futsal players	16 hrs
Warm-ups/cool-downs/stretching	4 hrs
Basic endurance training	2 hrs
Basic speed/speed endurance	2 hrs
Flexibility	2 hrs
Strength	2 hrs
Coordination	2 hrs
Recovery	2 hrs
3. Teaching practice	12 hrs
Organising and managing a training session	8 hrs
Making technical/tactical decisions during a game	4 hrs
C. Assessments/examinations	3 hrs per person
1. Practical coaching assignment	1 hr
Evaluation/examination	
2. Theory	1 hr
Evaluation/examination	
3. Laws of the game	1 hr
Evaluation/examination	

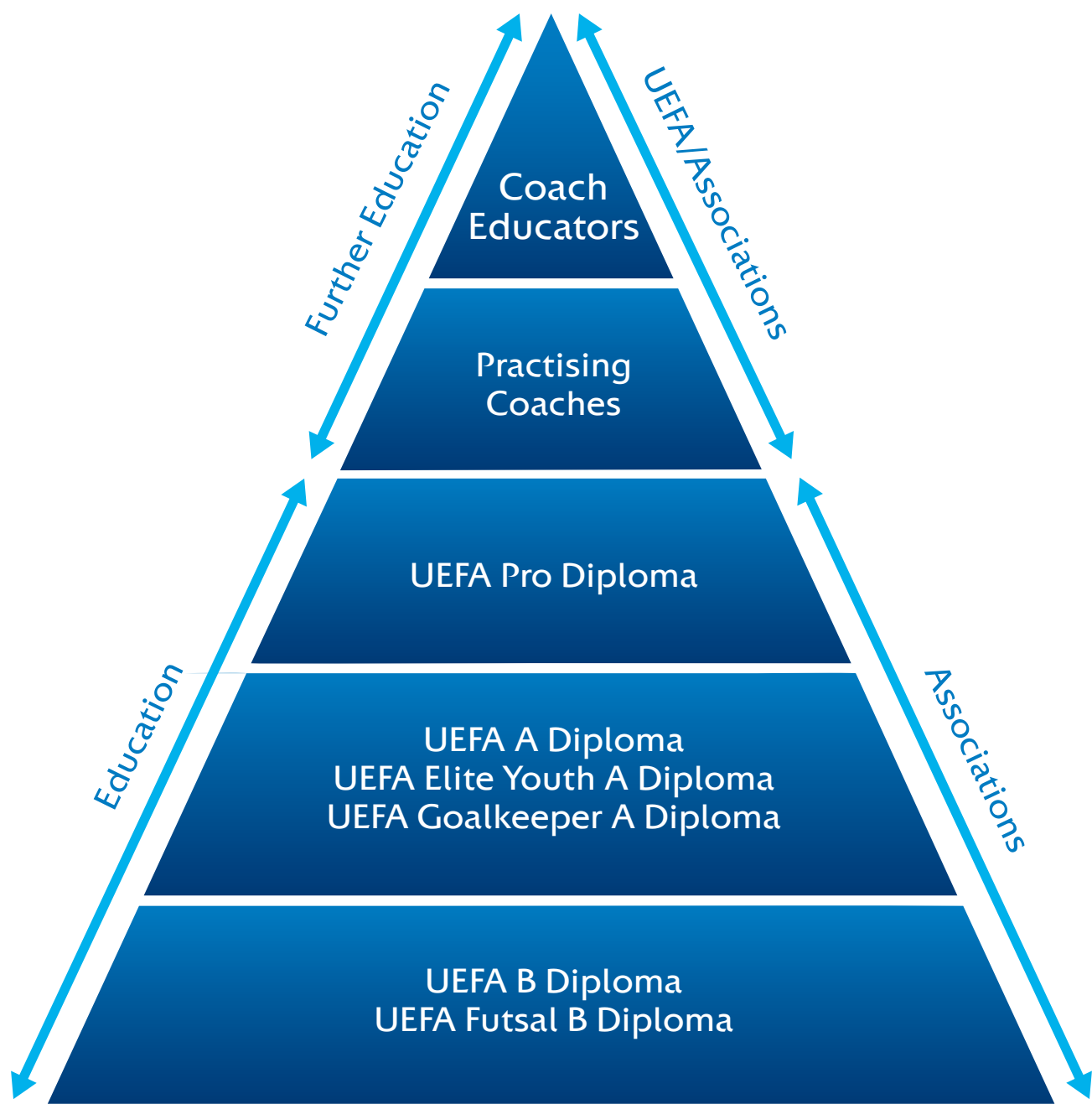


Coaching Conventions

UEFA coach education pyramid

WE CARE ABOUT FOOTBALL

2015 Edition



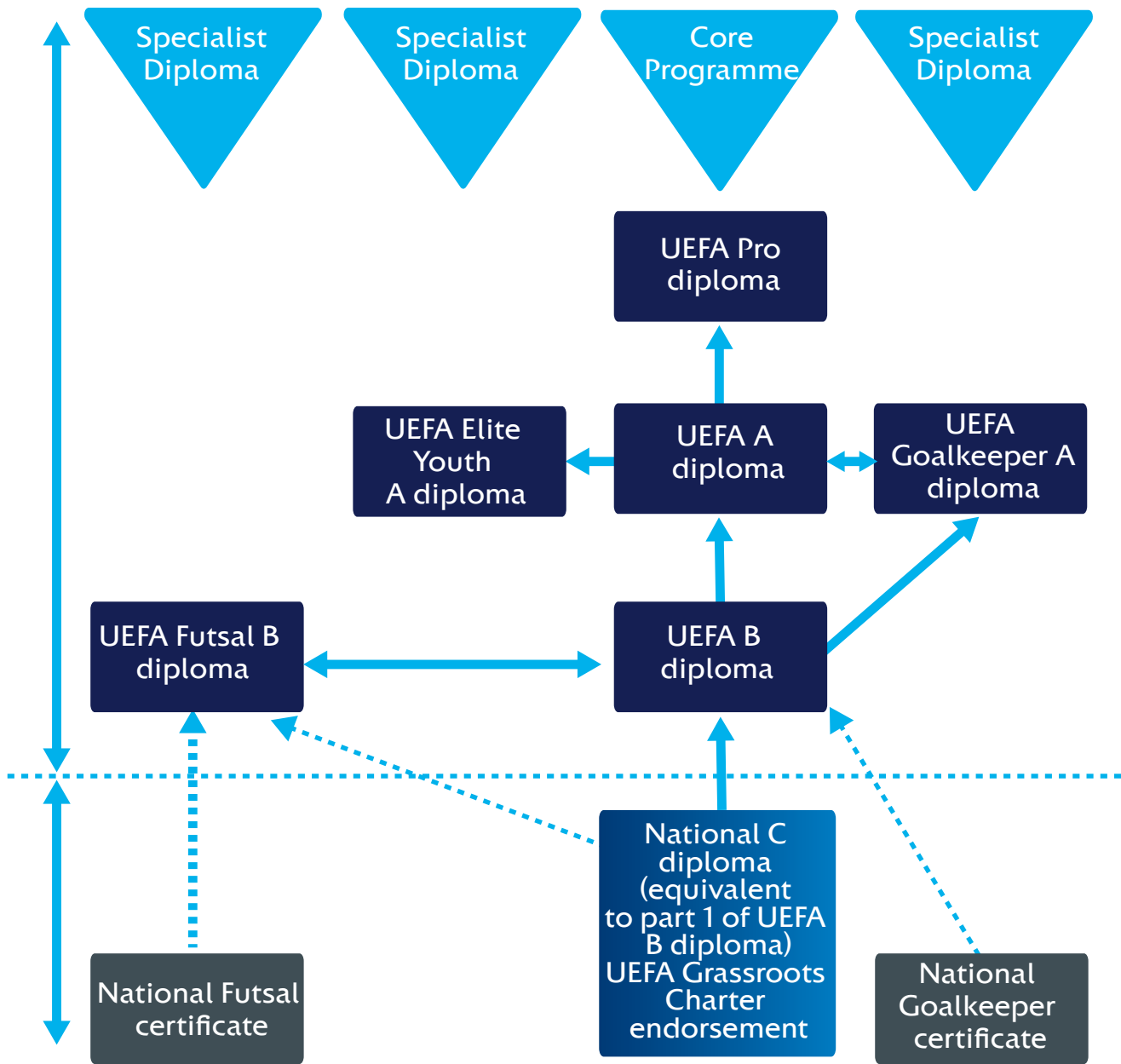


Coaching Convention

UEFA coach education structure

WE CARE ABOUT FOOTBALL

2015 Edition





Coaching Convention

Use of UEFA templates and logos

WE CARE ABOUT FOOTBALL

2015 Edition

Instructions for preparing UEFA diplomas

Text highlighted in grey and the background
must not be changed
Insert recipient's details in white sections

Replace with own national association logo

Replace text with local translation

Replace field with name and surname

Replace field with birth date, place of birth
and country

Replace text with local translation

Replace with own national association award

Replace with actual signatures

Replace with first name and family name

Replace with place and date

The image shows a template for a UEFA Pro Diploma. It features a dark blue header with the UEFA logo on the left and the text 'Coaching Convention' on the right. A grey shield-shaped box on the right contains the text 'Insert logo'. Below the header, the text 'This is to certify that:' is followed by a large white box for 'Name Surname'. Below this, a line indicates 'Born on [dd.mm.yyyy] in [place of birth, Country]'. The text 'has successfully completed the' is followed by a large white box for 'Name of Association's Award'. Below this, the text 'UEFA PRO DIPLOMA' is displayed in large, bold, white letters. The bottom section contains three signature lines, each with a placeholder for a signature and a line for the first name and family name. The bottom of the diploma features the text 'WE CARE ABOUT FOOTBALL' and a yellow horizontal line.

UEFA

Coaching Convention

Insert logo

This is to certify that:

Name Surname

Born on [dd.mm.yyyy] in [place of birth, Country]

has successfully completed the

Name of Association's Award

UEFA PRO DIPLOMA

[President] Signature A [First Name, Family Name]

[General Secretary] Signature B [First Name, Family Name]

[Technical Director/Coach Education Director] Signature C [First Name, Family Name]

Place, Date

WE CARE ABOUT FOOTBALL

Further UEFA diplomas





Instructions for preparing licences

Front

Text highlighted in grey and the background must not be changed
Insert recipient's details in white sections

Replace with own national association logo

Insert the title of own national association award

Replace field with surname in All Caps
Replace field with name in small caps
Insert birth date
Insert place of birth

Replace field with association name
Insert licence number
Insert expiry date

Place recipient's photo here

This is a filled-out template for a UEFA Coaching Convention diploma. It features the UEFA logo in the top left corner and a 'Coaching Convention' header. The main text area is for the recipient's details and the award title. The award title is 'UEFA Pro Licence'. The recipient's details are: SURNAME, Name, Birth date: dd.mm.yyyy, Place of birth: Town, Country. The association details are: Association Name, Licence : 123456789, Valid until: dd.mm.yyyy. There is a 'Photo' field on the right side. A yellow line runs across the bottom of the diploma.

Instructions for preparing licences

Back

Replace with name of own national association (in English)

Text cannot be changed

Replace with above text translated

Insert actual title

Insert actual signatures

Insert first name and family name

or 'Coach Education Director', where applicable

The diagram shows a UEFA Pro licence template with the following text and annotations:

- Header:** The holder of this UEFA Pro licence is authorised to coach in accordance with the UEFA Coaching Convention, on the territory of [Association Name], as well as within all other associations which have signed the UEFA Coaching Convention. This licence may not be transferred to a third party.
- Translation:** [Insert text above with local translation]
- Signatories:**
 - [President]
 - [General Secretary]
 - [Technical Director/Coach Education Director]
- Signatures:** Signature A, Signature B, Signature C
- Names:** [First Name, Family Name], [First Name, Family Name], [First Name, Family Name]

Further licences



Coaching Convention

Name of Association's Award
UEFA Pro Licence

SURNAME
Name:
Birth date: dd.mm.yyyy
Place of birth: Town, Country

Association Name
Licence : 123456789
Valid until: dd.mm.yyyy

Insert photo

Insert stamp

The holder of this UEFA Pro licence is authorised to coach, in accordance with the UEFA Coaching Convention, on the territory of (Association Name), as well as within all other associations which have signed the UEFA Coaching Convention.
This licence may not be transferred to a third party.

(Insert text above with local translation)

(President) (General Secretary) (Technical Director/
Coach Education Director)

Signature A Signature B Signature C

(First Name, Family Name) (First Name, Family Name) (First Name, Family Name)

Coaching Convention

Name of Association's Award
UEFA Elite Youth A Licence

SURNAME
Name:
Birth date: dd.mm.yyyy
Place of birth: Town, Country

Association Name
Licence : 123456789
Valid until: dd.mm.yyyy

Insert photo

Insert stamp

The holder of this UEFA Elite Youth A licence is authorised to coach, in accordance with the UEFA Coaching Convention, on the territory of (Association Name), as well as within all other associations which have signed the UEFA Coaching Convention.
This licence may not be transferred to a third party.

(Insert text above with local translation)

(President) (General Secretary) (Technical Director/
Coach Education Director)

Signature A Signature B Signature C

(First Name, Family Name) (First Name, Family Name) (First Name, Family Name)

Coaching Convention

Name of Association's Award
UEFA Goalkeeper A Licence

SURNAME
Name:
Birth date: dd.mm.yyyy
Place of birth: Town, Country

Association Name
Licence : 123456789
Valid until: dd.mm.yyyy

Insert photo

Insert stamp

The holder of this UEFA Goalkeeper A licence is authorised to coach, in accordance with the UEFA Coaching Convention, on the territory of (Association Name), as well as within all other associations which have signed the UEFA Coaching Convention.
This licence may not be transferred to a third party.

(Insert text above with local translation)

(President) (General Secretary) (Technical Director/
Coach Education Director)

Signature A Signature B Signature C

(First Name, Family Name) (First Name, Family Name) (First Name, Family Name)

Coaching Convention

Name of Association's Award
UEFA Futsal B Licence

SURNAME
Name:
Birth date: dd.mm.yyyy
Place of birth: Town, Country

Association Name
Licence : 123456789
Valid until: dd.mm.yyyy

Insert photo

Insert stamp

The holder of this UEFA Futsal B licence is authorised to coach, in accordance with the UEFA Coaching Convention, on the territory of (Association Name), as well as within all other associations which have signed the UEFA Coaching Convention.
This licence may not be transferred to a third party.

(Insert text above with local translation)

(President) (General Secretary) (Technical Director/
Coach Education Director)

Signature A Signature B Signature C

(First Name, Family Name) (First Name, Family Name) (First Name, Family Name)

Terms and conditions of UEFA Coaching Convention logo use

1. Each convention party may use the UEFA Coaching Convention logo for their own convention-related communication and promotional purposes, subject to the prior written approval of the UEFA administration.
2. The UEFA Coaching Convention logos are the sole property of UEFA and are made available to convention parties as follows:
 - a. Full colour logo for light and dark backgrounds:



- b. Pantone colour for light and dark backgrounds:




- c. Black and white for light and dark backgrounds:



3. The convention party may print its own logo on its communication material using the same layout as the UEFA Coaching Convention logo. However, the convention party cannot build a composite logo with its own logo and the UEFA Coaching Convention logo in one box or otherwise linked to each other.
4. Any commercial usage is prohibited. No UEFA Coaching Convention logo may be used by any third party, which includes convention party sponsors.
5. No modifications, deletions or additions may be made to these UEFA logos (including changes of colour and of spacing between the graphic elements).
6. No derivatives of the UEFA Coaching Convention logos may be produced.
7. Only the UEFA Coaching Convention logos as presented above may be used. Neither the UEFA roundel, nor the UEFA arch nor the wording "Coaching Convention" may be used separately or be linked to any other logo or third party.
8. All intended uses of the UEFA Coaching Convention logos must be submitted to the UEFA administration for prior written approval.
9. For the internet, the UEFA Coaching Convention logos must be used in a purely editorial manner, away from any third party advertising and in a clearly delineated area linked to www.uefa.com.
10. All proposed web pages must be submitted to the UEFA administration, with an explanation of the intended use of the UEFA Coaching Convention logos, for prior written approval.

Certificate of attendance

Certificates of attendance must be issued by any convention party organising a further education course for qualified coach educators or UEFA coaching diploma holders.



Coaching Convention

Insert logo

Certificate of Attendance

This is to certify that:

Name Surname

attended the

[Title of Course/Further Education Event]

From [dd/mm/yyyy] To [dd/mm/yyyy]

Total number of hours:

This certificate is to be recognised as further education in accordance with the UEFA Directives

[President]

Signature A

[First Name, Family Name]

[General Secretary]

Signature B

[First Name, Family Name]

[Technical Director/Coach Education Director]

Signature C

[First Name, Family Name]

Place, Date

WE CARE ABOUT FOOTBALL

Text highlighted in grey and the background must not be changed
Insert recipient's details in white sections

Replace with own national association logo

Replace field with name and surname

Replace field with title of course or further education event

Replace field with start and end dates



Insert total number of hours completed for the course

Replace with actual signatures

Replace with first name and family name

Replace with place and date

Coaching Convention

Certificate of Attendance

This is to certify that:

• **Name Surname**




attended the

• **[Title of Course/Further Education Event]**

• From **[dd/mm/yyyy]** To **[dd/mm/yyyy]**

• Total number of hours: **[]**

This certificate is to be recognised as further education in accordance with the UEFA Directives

(President)	(General Secretary)	(Technical Director/Coach Education Director)
		
(First Name, Family Name)	(First Name, Family Name)	(First Name, Family Name)

• **Place, Date**

WE CARE ABOUT FOOTBALL